## Setting up a Parent Profile in the Erie 1 BOCES Homeschool Reporting system

- 1. Log in to myOneFlow. <a href="https://app.myoneflow.com/Erie1BOCES/oneflow/rSiteHome.aspx">https://app.myoneflow.com/Erie1BOCES/oneflow/rSiteHome.aspx</a>
- 2. Click on "Need an Account? Parent Register Now!"
- 3. You will see the following screen. Enter the requested information and click "Register."

| imary Parent Registration  |        |   |
|----------------------------|--------|---|
|                            |        |   |
| First Name O               |        | E-mail O  |
| Last Name 😋                | Suffix | Confirm E-mail G  |
| Address 😋                  |        | User Name 😋 <u>Generate Username</u>  |
| Cell phone 😋               |        | Password I Generate Password  |
| Home phone                 |        | Password must use a minimum of 2 character(s), contain at least 1 digit(s), and cannot be same<br>as previous 5 passwords |
|                            |        | Confirm Password 😋  |
| Indicates a required field |        | Cancel 🕹 Register   |

4. You will see the following message:



5. Click "Login." The system will take you back to this screen:

| Welcome to the BOCES Online Reporting System.  | Login Here<br>User Name:                                  |
|--|---|
| This system was created to provide you, the parent/guardian, with an easier and more secure means for submitting homeschool education paperwork. For more information, please see our FAQs or contact us: homeschooling@e1b.org. | Password:   |
| Or call at 716-821-7072  | Need an Account? Parent Register Now!<br>Forgot Password? |
|  | +9 Login  |

6. Enter the User Name and Password you just established and click "Login." You will see the following screen:

| Welcome to the BOCES Homeschool Online Re       | porting System for Parents/Guardians!   |
|---|---|
| Please add each school-age child for whom you w | ill be submitting homeschool paperwork. |
| Students  | Add Student Page Size: 10               |
| No related people found.                        |   |
|   |   |

7. Click on "Add Student" to enter your student's information, You'll see this screen:

| elcome to the BOCES Ho       | meschool Online Rep   | porting System                           | m for Parents/Guardians | !           |
|------------------------------|---|--|-------------------------|-------------|
| ease add each school-age     | child for whom you w  | ill be submittir                         | ng homeschool paperworl | κ.          |
| Adding New Student           |   |  | ← E                     | ack To List |
| First Name <b>O</b>          | Last Name 🔾   | Suffix                                   | School District ✓       | •           |
| Middle Name                  | Birth Date (mm/dd/yy  | ν <b>уγ) Ο</b><br>D; ❤Ye ❤               |                         |             |
|                              | Note: Recommended<br>system simply to prev<br>student account | for this online<br>rent duplication of a |                         |             |
| • Indicates a required field |   |  | Cancel                  | D Save      |

8. Enter the requested information and click "Save." You will see the following screen.

| se add each scho | ool-age child for whom you | will be submitting homeschool | paperwork.        |                        |                           |
|------------------|----------------------------|-------------------------------|-------------------|------------------------|---------------------------|
| udents           |                            |                               |                   |                        | Add Student Page Size: 10 |
| First Name \$    | Last Name 🗢                | Relationship ¢                | School District ¢ | Student Grade Level \$ |                           |
|                  |                            | has primary parent            | West Seneca CSD   | 8th                    | 🖋 Manage                  |

9. You are now able to manage your student's profile.