REGULAR MEETING NO. 936

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, February 8, 2017

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, February 8, 2017, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by President, John Sherman at 4:00 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice-President), Judith Katz (present via video conferencing), Raymond Carr (present via video conferencing), Mary Busse, Andrew Loeb, Janet MacGregor Plarr

Others Present:
James Fregelette, Executive Director Administration Services & Operations; Melody Jason, Executive Director of Instructional Services; Kelly Eisenried, Director Human Relations Services; Colleen Sloan, Legal Counsel; Candace Reimer, Director of Communications Services; Deanna Schettine, School Business Administrator; Karen DePalma, Senior Manager; EPEA: Garth Merlino

PRESENTATION

Jim Fregelette presented a long range strategic plan to the BOE members which includes a business and communication plan. This process will establish priorities in planning for the future and the goal is to move leadership and staff forward together. We now have a Service Innovation Team (SIT) which brings together key decision makers within the organization to work, plan and build a stronger organization.

APPROVAL OF REGULAR MEETING MINUTES No. 935

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the draft of the regular meeting minutes No. 935, dated January 11, 2017.
7 Ayes 0 Nays 0 Absent Motion Carried.

TREASURER'S REPORTS

Mrs. Busse moved, seconded by Mrs. Plarr, to approve the Treasurer's Reports dated September 30, 2016, October 31, 2016 and November 30, 2016. (attachment D1a.)
7 Ayes 0 Nays 0 Absent Motion Carried.

MONTHLY CONTRACT ADJUSTMENT

Mrs. Busse moved, seconded by Mrs. Plarr, to accept the Monthly Contract Adjustment Summary as of January 23, 2017 for the February 2016-17 billing.
7 Ayes 0 Nays 0 Absent Motion Carried

BUDGET TRANSFERS/ INCREASES/ DECREASES

Mrs. Plarr moved, seconded by Mrs. Katz, to approve the 2016-17 Budget Transfers/ Decreases/ Increases for the period of January 4, 2017, 2016 to February 2, 2017.
7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Cavan, to adopt the following resolution/addendum for the 2016-17 school year.

INSTALLMENT PURCHASE AGREEMENT – CANASERAGA CENTRAL SD

CANASERAGA CENTRAL SCHOOL DISTRICT
WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Canaseraga Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed $26,352.

ADDENDUM: INSTALLMENT PURCHASE AGREEMENT – ERIE 1 BOCES

ERIE 1 BOCES
WHEREAS, the Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it beneficial to purchase hardware, software, and maintenance to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project which will benefit Erie 1 BOCES and the districts in WNYRIC that participate in the regional broadband network, and

WHEREAS, the current outright purchase of software and hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed $3,100,000.
7 Ayes 0 Nays 0 Absent Motion Carried.

BID ACTIONS

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the bid actions per the recommendation of the Purchasing Manager.

1. Telco Service
The following (3) districts all currently have Verizon for Telephone Service. No bids were received.
The recommendation is to retain the current service provider Verizon for the following Telco Service.

Cheektowaga-Maryvale	Retain current vendor-Verizon at $7,740 per year
Depew	Retain current vendor-Verizon at $26,171 per year
Newfane	Retain current vendor-Verizon at $24,062 per year

2. **Internet2 Transport and local Loop Service**
Recommendation for Transport Connection to Internet2™
One bid was received. The recommendation is to maintain the incumbent vendor NYSERNet at current pricing – Annual Cost $27,000

Recommendation for one Local loop connection to Internet2 Point of Presence (POP)
The recommendation is to maintain the incumbent vendor Time Warner at current pricing – Annual Cost $21,000. No bids received.

3. **Digital Transmission and Cable Modem Service**
The Recommendation is to make the following awards. All awards are for 1 year.
(I) Denotes incumbent vendor

Cattaraugus-Little Valley T1 Circuit Retain Incumbent Vendor Verizon
No bids received. Recommend we stay with incumbent vendor Verizon. Annual Cost $4,404

Buffalo (2) ISDN PRI Circuits Retain Incumbent Vendor Verizon
No bids received. Recommend we stay with incumbent vendor Verizon. Annual Cost $9,600

Cattaraugus-Little Valley DSL Service No Award
No bids received.

Friendship DSL service Retain Incumbent Vendor Verizon
No bids received. Recommend we stay with incumbent vendor Verizon. Annual Cost $1,224

Attica Cable Modem Service (60 MB x 5 MB) Award to Time Warner (I) $2,388
1 bid received from incumbent vendor Time Warner. Service requested on bid was 35 MB x 5 MB. Time Warner bid
60 MB x 5 MB for lower than what we currently are paying for 35 MB x 5 MB. We will upgrade current connection to
60 MB x 5 MB.

Cattaraugus-Little Valley Cable Modem Service (35 MB x 5 MB) No Award
No bids received.

Hammondsport Cable Modem Service (60 MB x 5 MB) Award to Empire (I) $720
2 bids received. Service requested on bid was 35 MB x 5 MB. Both vendors bid a 60 MB x 5 MB service for lower than what we currently are paying for 35 MB x 5 MB. We will upgrade current connection to 60 MB x

5 MB.

RFP REJECTION
School District Strategy Consultant
Upon review of the proposals received from 2 out of state companies, the organization is rejecting both responses and moving forward with contacting several local firms to hold interviews and treat the service as professional services.
7 Ayes 0 Nays 0 Absent Motion Carried.

DONATION

Mr. Cavan moved, seconded by Mr. Carr, to accept the following donation of Studio Recording Equipment, value $7,000 - $15,000 for Workforce Development.
7 Ayes 0 Nays 0 Absent Motion Carried.

2ND QUARTER EXTRA-CLASSROOM ACTIVITY FUND

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the 2nd quarter Extra Classroom Activity Report.
7 Ayes 0 Nays 0 Absent Motion Carried.

PERSONNEL ACTIONS/ ADDENDUM

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)
7 Ayes 0 Nays 0 Absent Motion Carried.

INCIDENTAL EMPLOYMENT AGREEMENTS AND SPECIAL PROJECT CONTRACTS

Mr. Cavan moved, seconded by Mrs. Busse, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent. (Attachment F1)
7 Ayes 0 Nays 0 Absent Motion Carried.

2017-18 WNY REGIONAL CALENDAR

Mr. Cavan moved, seconded by Mrs. Busse, to adopt the 2017-18 WNY Regional Calendar.
7 Ayes 0 Nays 0 Absent Motion Carried.

MISCELLANEOUS –APPROVAL OF SPECIAL AND AUDIT COMMITTEE MEETINGS

Mr. Cavan moved, seconded by Mrs. Busse, to approve a special BOE meeting and an Audit Committee meeting on February 22, 2017 at 4:00 p.m. to review the financial audit for 2015-16.
7 Ayes 0 Nays 0 Absent Motion Carried.

ADJOURNMENT

Mr. Cavan moved, seconded by Mrs.Plarr, that the meeting adjourned at 5:10 p.m.
7 Ayes 0 Nays 0 Absent Motion Carried.

_____
Denise Polanski
District Clerk