

REGULAR MEETING NO. 932

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, October 5, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, October 5, 2016, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President, John Sherman at 4:02 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice President), Judith Katz, Raymond Carr, Janet MacGregor Plarr, Andrew Loeb

Members Absent: Mary Busse

Others Present:

Lynn Fusco District Superintendent/CEO, Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, Legal Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Senior Labor Relations Specialist; EPEA: Elaine Rosina, Jennifer Stein-Beiter, John Snyder

Nancy Bojanowski, Executive Director Human Resources Services and Patty Wilkosz, Specialist, presented information on managing the challenges of filling substitute teacher positions. With the decrease of enrollment in colleges our substitute teacher management solutions recruit people actively and frequently, and assign permanent substitutes to buildings, utilizing available staff in the building to cover, as needed for participating districts. The program utilizes an online management system that efficiently and effectively places substitutes in open positions in school districts.

Mr. Carr moved, seconded by Mrs. Katz, to approve the draft of the regular meeting minutes No. 931, dated September 14, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the 2016-17 Budget Transfers/ Decreases/ Increases for the period of September 8, 2016 to September 29, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to adopt the following resolutions for the 2016-17 school year.

ALDEN CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES No. 931**

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

**INSTALLMENT
PURCHASE
AGREEMENT –
ALDEN CENTRAL
SCHOOL**

the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Alden Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$19,381.

HAMBURG CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Hamburg Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$46,652.

IROQUOIS CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Iroquois Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible

DISTRICT

**INSTALLMENT
PURCHASE
AGREEMENT –
HAMBURG
CENTRAL
SCHOOL
DISTRICT**

**INSTALLMENT
PURCHASE
AGREEMENT –
IROQUOIS
CENTRAL
SCHOOL
DISTRICT**

within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$37,610.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to approve the bid actions per the recommendation of the Purchasing Manager.

1. **Cosmetology Salon Chairs**

Award this bid to **Cosmo Prof** at a total bid price of **\$24,239** as the lowest responsible bidder meeting specifications. One other bid was received from Salon Accessories at a total bid price of \$25,274. Salon Accessories required unacceptable terms such as a 50% deposit with a signed contract from Salon Owner/Manager and also required full payment by certified check or bank check or credit card for the entire order prior to delivery.

2. **Snow Plowing & Snow Removal Service**

Award this bid to **Lakeside Concrete Services, Inc.** at the submitted bid of **\$32,600** as the lowest responsible and responsive bidder meeting specifications. One other bid of \$40,700 was received from WNY Snowplowing.

3. **Landscaping and Grass Mowing Service**

Kashino has the relevant experience in landscaping service, excellent work history with Erie 1 BOCES, appropriate staff credentials, and a good working knowledge of the Career & Technical Centers' grounds. Kashino has performed their responsibilities in a capable, responsive, and professional manner. It is therefore recommended to exercise the bid option and request Board approval to extend the current contract with Kashino for upcoming 2017 landscape season.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to approve a 1-year lease renewal for three classrooms at the Wheelock Campus. The term is from July 1, 2016 through June 30, 2017 and the annual rental fee is for 1,200 sq. ft. at \$8.26/sq. ft. for a total of \$9,912. Rent shall be paid in twelve monthly installments of \$826/month beginning July 1, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to approve the modification of the lease as follow: 93NYRPT, LLC, will install exhaust and muffler systems at the welding booth as stated on the Lease Modification Agreement, and Lessor shall contract with Sahlem's Roofing, Siding, Inc., Clark Air Systems, Inc., and Funke Electrical, Inc. to perform said work. Erie 1 BOCES is exercising the right to its first (5) year renewal option as set forth in Paragraph 51.A of the original lease.

6 Ayes 0 Nays 1 Absent Motion Carried.

BID ACTIONS

**FREDONIA CSD
2016-17 LEASE
RENEWAL**

**WALDEN AVENUE
LEASE
MODIFICATION**

Mrs. Katz moved, seconded by Mr. Carr, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)

6 Ayes 0 Nays 1 Absent Motion Carried.

**PERSONNEL
ACTIONS/
ADDENDUM**

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the resolution to identify APPR Lead Evaluators.

6 Ayes 0 Nays 1 Absent Motion Carried.

**ADOPTION OF
RESOLUTION TO
IDENTIFY APPR
LEAD
EVALUATORS**

Mr. Cavan moved, seconded by Mrs. Katz, to approve any reference to James Fregelette, Executive Director of Finance and Information Systems, as stated in the July 12, 2016 Reorganization meeting, which shall be construed as of July 13, 2016 to reflect his change in title to Executive Director of Administrative Services and Operations.

6 Ayes 0 Nays 1 Absent Motion Carried.

**AMEND RE-
ORGANIZATION
MINUTES TO
REFLECT PRIOR
TITLE CHANGE**

Mr. Cavan moved, seconded by Mrs. Plarr, to approve amending the resolution of appointment for Colleen Sloan as General Counsel, to reflect that the term of the previous appointment as School Attorney (per July 12, 2016 Reorganization Meeting) shall end as of July 12, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

**AMEND
RESOLUTION OF
APPOINTMENT**

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the Incidental Employment Agreements/addendum and Special Project Contracts per the recommendation of the District Superintendent. (Attachment F1)

6 Ayes 0 Nays 1 Absent Motion Carried.

**INCIDENTAL
EMPLOYMENT
AGREEMENTS/
ADDENDUM AND
SPECIAL
PROJECT
CONTRACTS**

Mrs. Katz moved, seconded by Mr. Cavan, to approve the 1st quarter travel reports.

6 Ayes 0 Nays 1 Absent Motion Carried.

**FIRST QUARTER
TRAVEL REPORT**

Dr. Fusco shared with the BOE members that Erie 1 BOCES will host an ESSA forum on October 25, 2016. Jim Fregelette, Barb Mocarski, Karen DePalma and Dr. Fusco will attend a Forecast5 conference later in the month. As Dr. Fusco continues to visit our centers, she wishes to thank all our teachers as well as Melody Jason and her team for all their hard work at the beginning of the school year.

**MISCELLANEOUS
INFORMATION
ITEMS**

Mr. Cavan moved, seconded by Mr. Carr, to enter into Executive session at 4:50 p.m. to discuss legal matters.

6 Ayes 0 Nays 1 Absent Motion Carried.

**EXECUTIVE
SESSION**

Mrs. Katz moved, seconded by Mr. Carr, to return to regular session at 5:50 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

**REGULAR
SESSION**

Mrs. Katz moved, seconded by Mr. Carr, that the meeting adjourned at 5:51 p.m.
6 Ayes 0 Nays 1 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk





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