

REGULAR MEETING NO. 952

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, April 11, 2018**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, April 11, 2018, at the Erie 1 BOCES Education Campus, West Seneca, NY. The meeting was called to order by Vice President, Mr. Edward Cavan at 4:00 p.m.

Members Present: Edward Cavan (Vice-President), Raymond Carr, Mary Busse, Andrew Loeb, Judith Katz

Members Absent: John Sherman (President), Janet MacGregor Plarr

Others Present:

Lynn Marie Fusco, District Superintendent/CEO, James Fregelette, Executive Director of Administrative Services and Operations; Barbara Mocarski, Executive Director, Educational Supports and WNYRIC Services; Colleen Sloan, General Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Director of Human Resources Services; Deanna Schettine, Business Administrator; Patricia Hochadel, Deputy Clerk of the Board; EPEA: Lisa Putrelo

Mr. Carr moved, seconded by Mrs. Busse, to approve the draft of the Regular meeting minutes, No. 951, dated March 14, 2018.

5 Ayes 0 Nays 2 Absent Motion Carried.

**APPROVAL OF
REGULAR
MEETING
MINUTES
No. 951**

Mrs. Busse moved, seconded by Mr. Carr, to approve the Treasurer Report dated February 2018.

5 Ayes 0 Nays 2 Absent Motion Carried.

**TREASURER'S
REPORT**

Mrs. Katz moved, seconded by Mr. Loeb, to approve the Budget Transfers/Decreases/Increases for the period of March 9, 2018 to April 6, 2018.

5 Ayes 0 Nays 2 Absent Motion Carried.

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

Mrs. Katz moved, seconded by Mr. Carr, to accept the Monthly Contract Adjustment Summary as of 3/27/18 for the April 2017-18 billing.

5 Ayes 0 Nays 2 Absent Motion Carried.

**MONTHLY
CONTRACT
ADJUSTMENTS**

Mrs. Katz moved, seconded by Mr. Loeb, to adopt the following resolutions for the 2017-18 school year.

ALDEN CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

**INSTALLMENT
PURCHASE
AGREEMENT –
ALDEN CSD**

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Alden Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$102,494.

DEPEW UNION FREE SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Depew Union Free School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$324,680.

HOLLAND CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Holland Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

**INSTALLMENT
PURCHASE
AGREEMENT –
DEPEW UFSD**

**INSTALLMENT
PURCHASE
AGREEMENT –
HOLLAND CSD**

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$333,660.

WILLIAMSVILLE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Williamsville Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$724,676.

5 Ayes 0 Nays 2 Absent Motion Carried.

Mrs. Katz moved, seconded by Mrs. Busse, to approve the bid actions/addendum per the recommendation of the Purchasing Manager.

**INSTALLMENT
PURCHASE
AGREEMENT –
WILLIAMSVILLE
CSD**

**BID ACTIONS/
ADDENDUM**

1. **Printing & Mailing Service**

Gamble Printing & Mailing Inc. \$8,256.14 estimate, depending on district needs.

GRAND TOTAL \$8,256.14

There is no guaranteed minimum or maximum purchase from this award.

2. **Steel**

Klein Steel \$64,719.00

GRAND TOTAL \$64,719.00

3. **HVAC Repair**

Johnson Controls \$8,914.00

GRAND TOTAL \$8,914.00

There is no guaranteed minimum or maximum purchase from this award.

Bid Award Extension

High Speed Network Digital Printers

Bid – High Speed Printers 17-18

This bid was awarded to Sharp, Ricoh USA, & Toshiba America Business Solutions

by approval of the Board of Education on June 14, 2017. The award term was for the period of July 1, 2017 – June 30, 2018. The bid contained renewal options, at the same pricing, terms and conditions. It is recommended to extend the contract for the first of five additional one year renewals. The renewal period will be effective July 1, 2018 – June 30, 2019. All vendors have agreed, in writing, to an extension.

Addendum:

Bids for Walk-In Cooler/Freezer Combo (B18-COOLER) were opened on April 2, 2018 at the Education Campus. One response was received, however, upon review, the vendor is not meeting the bid specifications. Recommend rejecting the bid and re-issuing the bid solicitation.

5 Ayes 0 Nays 2 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to approve the 3rd quarter travel reports.

5 Ayes 0 Nays 2 Absent Motion Carried.

**3RD QUARTER
TRAVEL
REPORT**

Mrs. Katz moved, seconded by Mrs. Busse, to accept the donation of a 2008 Chevrolet HHR, value \$1,000, 1,100 sq. ft. engineered hardwood flooring, value \$1,000 and three digital calipers accepted for the Kenton Career and Tech Center and Workforce Development.

5 Ayes 0 Nays 2 Absent Motion Carried.

DONATIONS

Mrs. Busse moved, seconded by Mr. Carr, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2).

5 Ayes 0 Nays 2 Absent Motion Carried.

**PERSONNEL
ACTIONS/
ADDENDUM**

Dr. Fusco shared a letter from Senator Kirsten Gillibrand thanking us for welcoming her at the Harkness Career & Technical Center where a press conference for her was held. Also congratulations to Melody Jason who received the Sid Platt Award at the ACTEA (Association of Career and Technical Education Administrators) Annual Conference in Albany. Also, Jackie Albarella, our digital media instructor at Harkness Career & Technical Center, was honored at Mayor Brown’s Women’s History Month event on March 26th.

**MISCELLANEOUS
ITEMS**

Mrs. Katz moved, seconded by Mr. Loeb, to approve the Incidental Employment Agreements/Addendum and Special Project Contracts per the recommendation of the District Superintendent/CEO.

5 Ayes 0 Nays 2 Absent Motion Carried.

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
CONTRACTS/
ADDENDUM**

Mrs. Katz moved, seconded by Mr. Carr, that the meeting adjourn at 4:20 p.m.
5 Ayes 0 Nays 2 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk





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