

REGULAR MEETING NO. 950

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, February 14, 2018**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, February 14, 2018, at the Erie 1 BOCES Education Campus, West Seneca, NY. The meeting was called to order by President, John Sherman at 4:04 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice-President), Andrew Loeb, Judith Katz, (via video conferencing), Janet MacGregor Plarr, Raymond Carr, (via video conferencing)

Members Absent: Mary Busse

Others Present:

Lynn Marie Fusco, District Superintendent/CEO, James Fregelette, Executive Director of Administrative Services and Operations; Barbara Mocarski, Executive Director, Educational Supports and WNYRIC Services; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, General Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Director of Human Resources Services; Deanna Schettine, Business Administrator; EPEA: Jacqueline Albarella, Garth Merlino

Jim Fregelette presented the 2018-19 proposed executive budget to the BOE members.

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the draft of the Regular meeting minutes, No. 949, dated January 10, 2018.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Katz, to approve the Treasurer Report dated December 2017.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mrs. Katz, to accept the Monthly Contract Adjustment Summary as of 1/28/18 for the February 2017-18 billing.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to approve the Budget Transfers/Decreases/Increases for the period of January 4, 2018 to February 8, 2018.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the bid actions per the recommendation of the Purchasing Manager.

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES
No. 949**

**TREASURER'S
REPORT**

**MONTHLY
CONTRACT
ADJUSTMENTS**

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

BID ACTIONS

1. **Digital Transmission and Cable Modem Service**

All awards are for 1 year.

(I) Denotes incumbent vendor

Cattaraugus-Little Valley T1 Circuit Retain Incumbent Vendor Verizon (I)

No bids received. Recommend we stay with incumbent vendor Verizon.
Annual Cost \$4,404

Friendship DSL service No Award

Spectrum was the only bid response and was rejected due to exceptions to our terms and conditions.

Attica Cable Modem Service (35 MB x 5 MB) No Award

Spectrum was the only bid response and was rejected due to exceptions to our terms and conditions.

Hammondsport Cable Modem Service (60 MB x 5 MB) Award to Empire (I)
\$660

2 bids received. Spectrum was rejected due to exceptions to our terms and conditions. Empire was lowest price.

Erie 1 BOCES Cable Modem Service (300 MB x 20 MB) No Award

Spectrum was the only bid response and was rejected due to exceptions to our terms and conditions.

2. **District Voice Service**

*** All Awards are pending District commitment and/or E-rate Submission.

Bolivar-Richburg PRI/POTS No Award. E-rate Service not needed.

Friendship PRI/POTS No Award. E-rate Service not needed.

Hornell SIP Trunk No Award. No E-rate Service needed

Hornell POTS Award to Empire, 1 yr. \$6,610

Scio PRI/POTS Retain incumbent vendor Verizon

No bids were received. Recommend we stay with incumbent vendor Verizon at current pricing. Annual Cost \$4,533.

Erie 1 BOCES Sip Trunk Award to Firstlight, 3yr term \$12,141 per year plus \$500 install

Only bidder.

* Implementation is undetermined at this time. Service may be ordered if needed.

Olean SIP Trunk Award to Firstlight, 3yr term \$5,519.40 per year plus \$500 install

Only bidder.

* Implementation is undetermined at this time. Service may be ordered if needed.

Orchard Park SIP Trunk No Award.
No bids were received.

Starpoint SIP Trunk No Award.
No bids were received.

3. **High Speed Telecommunications Service**

Award to Lightower \$96,000 64 month total (Dark fiber) Only bidder

Contract will be for 64 months from 3/1/19 to 6/30/24.

4. **Internal Connections**

Per manufacturer as stated in the bid.

APC	Award to Zones	\$22,470
Aruba/HPE	Award to Advance 2000	\$1,003,492
Avaya	Award to Ronco	\$634,625
Cisco	Award to Annese	\$1,196,281
Dell	Award to Dell	\$188,410

5. **Internet2 Transport & Local Loop Service**

A. Service from Erie 1 BOCES to Interne2 POP Award to Lightower
\$21,000 per year

B. Transport connection to Internet2 Retain Incumbent Vendor – NYSERNet
No bids received. Recommend we stay with incumbent vendor, NYSERNet, at current pricing. Annual Cost \$27,000.

6. **Processed Food NOI/FFS**

- Asian Food Solutions Inc.
- Comida Vida, Inc.
- ES Foods
- Latina Boulevard Foods
- Maplevale Farms
- Tasty Brands
- Yangs 5th Taste

Since purchases depend on available federal funding, there is no guaranteed minimum or maximum purchase from this award.

SiteOne Landscape Supply	\$8,440.00
GRAND TOTAL	\$8,440.00

There is no guaranteed minimum or maximum purchase from this award.

RFP Award

- 7. **Foyer Makeover** – Proposals for Foyer Makeover - Kenton (RFP17-FOYER) were opened on January 24, 2018 at the Education Campus. This Proposal will be effective February 15, 2018 and must be completed by July 30, 2018. Proposals were received from 1 responsible vendor. Recommend awarding as listed below:

VSP Graphic Group	\$3,982.00
GRAND TOTAL	\$3,982.00

There is no guaranteed minimum or maximum purchase from this award.

- 8. **Microfilm/Microfiche Conversion** – Proposals for Microfilm/Microfiche Conversion (RFP18-M/M Conversion) were opened on January 24, 2018 at the Education Campus. This RFP will be effective for the period of February 15, 2018 – June 30, 2018. Proposals were received from 1 responsible vendor. Recommend awarding as listed below:

Biels Document Management

Purchase amount will be determined by district participation. There is no minimum or maximum purchase from this award.

Bid Rejection

- 9. Bids for High Speed Telecommunications System – Royalton-Hartland (E18-HSTSRH) were opened on January 24, 2018 at the Education Campus. Bids were received by 1 vendor. The bid was rejected on January 30, 2018, by Deanna Schettine, Business Administrator. The bid received by Spectrum was rejected, due to non-compliance with Erie 1 BOCES Bid Terms & Conditions. A re-bid was issued on February 1, 2018.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to accept the donations of a \$20 check to the Michael Miskell memorial fund, four Integrity windows/Two patio/sliding French doors, value of \$9,875 and carpet and glue, value at \$600.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the 2nd quarter 2017-18 Treasurer’s Reports for the extra classroom activity report for the period of October 1 – December 31, 2017.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Plarr, to approve the resolution of the Board of Education of Erie 1 BOCES District funding that certain renovations, alterations and improvements to the District’s buildings and facilities including window replacement and masonry repair as part of a proposed capital project constitute a Type II Action under the New York State Environmental Quality Review Act.

6 Ayes 0 Nays 1 Absent Motion Carried.

DONATIONS

**2ND QUARTER
EXTRA-
CLASSROOM
ACTIVITY FUND**

**SEQR
RESOLUTION**

Mr. Carr moved, seconded by Mrs. Plarr, to approve the Lackawanna Literacy/Training Center Resolution.

6 Ayes 0 Nays 1 Absent Motion Carried.

**LACKAWANNA
LITERACY/
TRAINING
CENTER
RESOLUTION**

Mrs. Plarr moved, seconded by Mr. Carr, to approve the five-year lease for an approximate 50,370 sq. feet of place located at 1635 East Delevan, Buffalo, NY from July 1, 2018 through June 30, 2023 calculated at \$7.75/sq. ft. payable in ten equal installments of \$39,036.75 commencing on 9/1/18. For the four remaining years, the rent will increase by multiplying the previous year’s rent by the CPI U. BOCES will also pay the District \$5,000 annually, payable on 9/1/18 of each lease year beginning on 9/1/18 to defray the District’s costs with respect to the utilities and custodial services for the upcoming year. BOCES will also provide Cheektowaga will three slots in its Edge Academy at no cost to the District.

6 Ayes 0 Nays 1 Absent Motion Carried.

**PINE HILL
LEASE**

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2).

6 Ayes 0 Nays 1 Absent Motion Carried.

**PERSONNEL
ACTIONS/
ADDENDUM**

Mr. Cavan moved, seconded Mrs. Plarr, to approve the addition of David Bogner and James Clark as APPR Lead Evaluators.

6 Ayes 0 Nays 1 Absent Motion Carried.

**REVISION TO
THE APPR LEAD
EVALUATORS**

Dr. Fusco shared with the Board of Education members that Steve Graser, Supervisor, Leadership has been assisting her with BOE retreats for several of our component school districts. Also, the Introduction to Effective Leadership kick-off took place at Erie 1 BOCES on February 6, 2018.

**MISCELLANEOUS
ITEMS**

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO.

6 Ayes 0 Nays 1 Absent Motion Carried.

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
CONTRACTS**

Mr. Cavan moved, seconded by Mrs. Katz, to enter into Executive session at 5:10 p.m. for the purpose of discussing a Notice of Claim in a matter involving the NY44 Health Benefits Plan Trust.

6 Ayes 0 Nays 1 Absent Motion Carried.

**EXECUTIVE
SESSION**

Mr. Cavan moved, seconded by Mrs. Katz, to return to regular session at 5:45 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

**REGULAR
SESSION**

Mr. Carr moved, seconded by Mrs. Plarr, that the meeting adjourn at 5:46 p.m.
6 Ayes 0 Nays 1 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk





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