

REGULAR MEETING NO. 949

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, January 10, 2018**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, January 10, 2018, at the Erie 1 BOCES Education Campus, West Seneca, NY. The meeting was called to order by President, John Sherman at 4:58 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice-President), Andrew Loeb, Mary Busse

Members Absent: Judith Katz, Janet MacGregor Plarr, Raymond Carr

Others Present:

Lynn Marie Fusco, District Superintendent/CEO, Barbara Mocarski, Executive Director, Educational Supports and WNYRIC Services; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, General Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Director of Human Resources Services; Deanna Schettine, Business Administrator; Elizabeth Freas, Director of Instruction, Technology and Professional Development; Jan Mathis, Director, Manager Systems and Programming; EPEA: Lisa Reidy, Bob Ward

The Board of Education members toured the WNYRIC, visited the new Learning Center rooms and interacted with staff members regarding the services that they provide.

Mrs. Busse moved, seconded by Mr. Cavan, to approve the draft of the Regular meeting minutes, No. 948, dated December 13, 2017.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to approve the Treasurer Report dated November 2017.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to accept the Monthly Contract Adjustment Summary as of 12/28/17 for the January 2017-18 billing.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to approve the Budget Transfers/Decreases/Increases for the period of December 7, 2017 to January 3, 2018.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mrs. Busse moved, seconded by Mr. Loeb, to approve the bid actions per the recommendation of the Purchasing Manager.

1. **Behavioral Energy Savings Program**

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES
No. 948**

**TREASURER'S
REPORT**

**MONTHLY
CONTRACT
ADJUSTMENTS**

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

BID ACTIONS

Recommend awarding as listed below:

Vendor Name

Cenergistic LLC Fees are paid from savings in the utility budget. If the organization does not save as much as the program costs, Cenergistic will refund the difference. The term of each contract will be determined by each participating district.

There is no guaranteed minimum or maximum purchase from this award.

BID AWARD REVISION

Fuel - Bids for Fuel (C17-Fuel) were opened on October 26, 2017 at the Education Campus. This Cooperative Bid will be effective for the period of January 1, 2018 – December 31, 2018.

Bids were received from 4 responsible vendors.

Recommend awarding bid as listed below:

<u>Vendor Name</u>	<u># Items Awarded</u>
Kurk Fuel	35 (Revised)
NOCO Energy	7 (Revised)
Mansfield	6

There is no guaranteed minimum or maximum purchase from this award.

COOPERATIVE BIDDING RESOLUTION
Onondaga-Cortland-Madison (OCM) BOCES

WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (BOCES) to bid jointly during the 2018-2019 school year for the purchase of computer forms, computers, storage systems, accessories and replacement parts, administrative software, computer peripherals, related maintenance, data communication equipment, optical mark reading forms and related supplies and software for Regional Information Centers, and;

WHEREAS, the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State (Erie 1 BOCES) desires to participate in the joint bidding of above mentioned commodities as authorized by General Municipal Law, §119-0 and §103 of Article 5-A, and;

BE IT RESOLVED that the Erie 1 BOCES hereby appoints the **OCM BOCES** to represent it in all matters related to the above which are relative to the fiscal year beginning July 1, 2018 and;

BE IT FURTHER RESOLVED that the Erie 1 BOCES agrees to: (1) the recommendations of the OCM BOCES for the award of and execution of contract, and (2) assume its equitable share of the costs associated with cooperative

bidding.

CERTIFICATION BY THE DISTRICT CLERK

I, (print name)

District Clerk

of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on January 10, 2018.

Signature of District Clerk:

Date: _____

COOPERATIVE BIDDING RESOLUTION

Orleans-Niagara BOCES

WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua and Cattaraugus Counties, New York, to bid jointly during the 2018-2019 school year authorized by General Municipal Law, Section 119-0 and Section 103 of Article 5-A, and

WHEREAS, the Erie 1 Board of Cooperative Educational Services (Erie 1 BOCES), First Supervisory District, Erie County, New York State desires to participate in the cooperative bidding program through the **Orleans/Niagara BOCES** that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED, that the Erie 1 BOCES Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of various commodities; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION BY THE DISTRICT CLERK

I, (print name)

District Clerk of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on January 10, 2018.

Signature of District Clerk: _____

Date: _____

COOPERATIVE BIDDING RESOLUTION

Erie 2 Chautauqua-Cattaraugus BOCES

WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua and Cattaraugus Counties, New York, to bid jointly during the 2018-2019 school year authorized by General Municipal Law, Section 119-0 and Section 103 of Article 5-A, and

WHEREAS, the Erie 1 Board of Cooperative Educational Services (Erie 1 BOCES), First Supervisory District, Erie County, New York State desires to participate in the cooperative bidding program through the **Erie 2 Chautauqua-Cattaraugus BOCES** that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED, that the Erie 1 BOCES Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of various commodities; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION BY THE DISTRICT CLERK

I, (print name) _____, District Clerk of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on January 10, 2018.

Signature of District Clerk: _____

Date: _____

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to accept the donation of checks to the Michael T. Miskell Memorial Fund, value \$480.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Loeb moved, seconded by Mr. Cavan, to adopt the following resolutions for the 2017-18 school year.

DONATION

INSTALLMENT

CLARENCE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install an additional network printer under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Clarence Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printer meets all specifications, and

WHEREAS, the current outright purchase of the network printer is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printer in an amount not to exceed \$4,461.

SPRINGVILLE GRIFFITH INSTITUTE

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Springville-Griffith Institute and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$91,709.

WEST SENECA CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at West Seneca Central School District and will enhance the project

PURCHASE AGREEMENT – CLARENCE CSD

INSTALLMENT PURCHASE AGREEMENT – SPRINGVILLE GRIFFITH INSTITUTE

INSTALLMENT PURCHASE AGREEMENT – WEST SENECA CSD

currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$200,921.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the personnel actions/ addendum per the recommendation of the District Superintendent/CEO. (Attachment D2).

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the appointment of Deanna Schettine, School Business Administrator, as Purchasing Agent effective January 10, 2018 per meeting #949 for the 2017-18 school year and continue to have the Executive Director for Administration and Operations as backup.

4 Ayes 0 Nays 3 Absent Motion Carried.

Deanna Schettine, School Business Administrator, presented a review of the 2018-19 Administrative, Rental and Capital budgets for the Board of Education members.

Mr. Cavan, seconded by Mrs. Busse, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to approve the 2nd quarter travel conference reports.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to adopt the 2018-19 Erie 1 BOCES Instructional calendar.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, that the meeting adjourn at 5:30 p.m.

4 Ayes 0 Nays 3 Absent Motion Carried.

**PERSONNEL
ACTIONS/
ADDENDUM**

APPOINTMENT

**2018-19
ADMINISTRATIVE
RENTAL AND
CAPITAL BUDGET
REVIEW**

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
CONTRACTS**

**2nd QUARTER
TRAVEL
REPORT**

**2018-19
INSTRUCTIONAL
CALENDAR
APPROVAL**

ADJOURNMENT

Denise Polanski
District Clerk







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