

REGULAR MEETING NO. 945

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, September 13, 2017**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, September 13, 2017, at the Buffalo Niagara Heritage Village, Amherst, NY. The meeting was called to order by President, John Sherman at 4:38 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice-President), Mary Busse, Andrew Loeb, Judith Katz, Raymond Carr

Members Absent: Janet MacGregor Plarr

Others Present:

Lynn Marie Fusco, District Superintendent/CEO, Barbara Mocarski, Executive Director, Educational Supports and WNYRIC Services; James Fregelette, Executive Director Administrative Services and Operations; Colleen Sloan, General Counsel; Candace Reimer, Director of Communications Services; Deanna Schettine, School Business Administrator; Kelly Eisenried, Director of Human Resources Services; Patricia Hochadel, Deputy Clerk of the Board; Elizabeth Freas, Director of Instructional Technology and Professional Development; James Dailey, Coordinator; EPEA: Connie Zastrow; Guest: Helaine Sanders

After a tour of the Buffalo Niagara Heritage Village, Elizabeth Freas, Director of Instructional Technology and Professional Development and James Dailey, Coordinator, shared how the Buffalo Niagara Heritage Village and Erie 1 BOCES have partnered in an authentic learning experience in which students are immersed in social studies and historical thinking skills. Students explore stories from the past and then begin researching areas of interest and are able to access authentic materials which culminate in students leading a tour for parents and special guests.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the draft of the Reorganization meeting minutes, No. 943, dated July 11, 2017.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to approve the draft of the Regular meeting minutes, No. 943, dated July 11, 2017.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the draft of the Special meeting minutes, No. 944, dated August 9, 2017.

6 Ayes 0 Nays 1 Absent Motion Carried.

PRESENTATION

**APPROVAL OF
REORGANIZA-
TION MEETING
MINUTES
No. 943**

**APPROVAL OF
REGULAR
MEETING
MINUTES No.943**

**APPROVAL OF
SPECIAL
MEETING
MINUTES
No. 944**

Mr. Carr moved, seconded by Mrs. Katz, to accept the Monthly Contract Adjustment Summary as of June 8, 2017 for the June 2016-2017 billing; as of June 30, 2017 for the final adjustment 2016-17 billing; as of August 2, 2017 for the August 2017-18 billing and as of July 6, 2017 for the July 2017-18 billing.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Katz, to approve the Budget Transfers/Decreases/Increases for the period of June 1, 2017 to September 6, 2017.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to adopt the following resolutions for the 2017-18 school year.

CATTARAUGUS-LITTLE VALLEY CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cattaraugus-Little Valley Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$46,405.

CHEEKTOWAGA CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cheektowaga Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible

**MONTHLY
CONTRACT
ADJUSTMENTS**

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

**INSTALLMENT
PURCHASE
AGREEMENT –
CATTARAUGUS-
LITTLE
VALLEY CSD**

**INSTALLMENT
PURCHASE
AGREEMENT –
CHEEKTOWAGA
CENTRAL SD**

within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$18,677.

CLARENCE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Clarence Central Schools and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$7,511.

HAMBURG CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install an additional network printer under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Hamburg Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printer meets all specifications, and

WHEREAS, the current outright purchase of the network printer is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printer in an amount not to exceed \$3, 241.

LOCKPORT CITY SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional

**INSTALLMENT
PURCHASE
AGREEMENT –
CLARENCE CSD**

**INSTALLMENT
PURCHASE
AGREEMENT –
HAMBURG CSD**

**INSTALLMENT
PURCHASE
AGREEMENT –**

network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Lockport City School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$134,698.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to approve the one year lease renewal commencing July 1, 2017 and ending June 30, 2018 for 700 sq. feet at \$10.71/sq. ft., payable in quarterly payments of \$1,874.25.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the bid actions per the recommendation of the Purchasing Manager.

1. **Ecolab Supplies**

Recommend awarding bid as listed below:

Ecolab Inc.	\$66,362.76
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Grand Total	\$66,362.76

2. **Technology Equipment**

Recommend awarding bid as listed below:

Allegheny Educational Systems, Inc.	\$15,404.00
Technology Education Concepts, Inc.	\$23,618.00
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Grand Total	\$39,022.00

3. **Scanner Maintenance**

Recommend awarding RFP as listed below:

Biel's Information Technology Systems	\$185/per scanner
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4. **Educational Interpreting Services**

Awarded as listed below:

Service Bridges, Inc. minimum	\$65/hour, 2 hour
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5. **LED Lighting Upgrade**

Recommend awarding RFP as listed below:

Energy Enterprises, Inc.	\$532,291.29
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**LOCKPORT
CITY SCHOOL
DISTRICT**

**ECASB LEASE
RENEWAL**

BID ACTIONS

CONTRACT RENEWAL

Snow Plowing & Removal Service

This bid was awarded to Lakeside Concrete Services, Inc. by approval of the Board of Education on October 5, 2016. The initial contract term was awarded for services between October 2016 – April 2017 at the total amount of \$32,600. The bid award contained an option subject to Board approval to renew the bid for the term of October 2017 – April 2018 at a 7% price increase, under the terms & conditions upon mutual agreement of all parties. Lakeside Concrete Services, Inc. has agreed to renewal. Recommend renewing contract for October 2017 – April 2018 at a total cost of \$34,882.00.

NATIONAL COOPERATIVE RESOLUTIONS

- a) Recommend approval to allow Erie 1 BOCES to access contracts awarded by the National Joint Powers Alliance (NJPA), 202 12th Street, NE, Staples, MN 56479. NJPA is a national purchasing cooperative and BOCES will utilize their purchasing contracts when more advantageous over other options. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.
- b) Recommend approval to allow Erie 1 BOCES to access contracts awarded by the National Cooperative Purchasing Alliance (NCPA), PO Box 701273, Houston, TX 77270. NCPA is a national purchasing cooperative and BOCES will utilize their purchasing contracts when more advantageous over other options. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.
- c) Recommend approval to allow Erie 1 BOCES to access contracts awarded by the National Intergovernmental Purchasing Alliance (National IPA), (formerly The Cooperative Purchasing Network (TCPN)), 2555 Meridian Blvd, Suite 300, Franklin, TN 37067. National IPA is a national purchasing cooperative and BOCES will utilize their purchasing contracts when more advantageous over other options. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.
- d) Recommend approval to allow Erie 1 BOCES to access contracts awarded by U.S. Communities, 9711 Washingtonian Blvd, Suite 100, Gaithersburg, MD 20878. U.S. Communities is a national purchasing cooperative and BOCES will utilize their purchasing contracts when more advantageous over other options. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.

- e) Recommend approval to allow Erie 1 BOCES to access contracts awarded by the Purchasing Association of Cooperative Entities (PACE), 1314 Hines Ave., San Antonio, TX 78208. PACE is a national purchasing cooperative and BOCES will utilize their purchasing contracts when more advantageous over other options. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.
- f) Recommend approval to allow Erie 1 BOCES to access contracts awarded by the PEPPM Program, 90 Lawton Lane, Milton, PA 17847. PEPPM is a national purchasing cooperative and BOCES will utilize their purchasing contracts when more advantageous over other options. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.
- g) Recommend approval to allow Erie 1 BOCES to access contracts awarded by the U.S. General Services Administration (GSA) 1800F St. NW, Washington, DC 20405. GSA provides centralized procurement for the federal government and BOCES will utilize their purchasing contracts when more advantageous over other options. GSA allows state and local government customers to participate in Schedule 70 (Information Technology) and Schedule 84 (Law Enforcement) only. The arrangement remains in force until either party terminates in writing. There are no fees involved with participation.

COOPERATIVE BIDDING RESOLUTION
Onondaga-Cortland-Madison (OCM) BOCES

WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (BOCES) to bid jointly during the 2017-2018 school year for the purchase of computer forms, computers, storage systems, accessories and replacement parts, administrative software, computer peripherals, related maintenance, data communication equipment, optical mark reading forms and related supplies and software for Regional Information Centers, and;

WHEREAS, the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State (Erie 1 BOCES) desires to participate in the joint bidding of above mentioned commodities as authorized by General Municipal Law, §119-0 and §103 of Article 5-A, and;

BE IT RESOLVED that the Erie 1 BOCES hereby appoints the **OCM BOCES** to represent it in all matters related to the above which are relative to the fiscal year beginning July 1, 2017 and;

BE IT FURTHER RESOLVED that the Erie 1 BOCES agrees to: (1) the

recommendations of the OCM BOCES for the award of and execution of contract, and (2) assume its equitable share of the costs associated with cooperative bidding.

CERTIFICATION BY THE DISTRICT CLERK

I, (print name)

_____,
District Clerk of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on September 13, 2017.

Signature of District Clerk: _____

Date: _____

COOPERATIVE BIDDING RESOLUTION

Onondaga-Cortland-Madison (OCM) BOCES

WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (BOCES) to bid jointly during the 2017-2018 school year for the purchase of computer forms, computers, storage systems, accessories and replacement parts, administrative software, computer peripherals, related maintenance, data communication equipment, optical mark reading forms and related supplies and software for Regional Information Centers, and;

WHEREAS, the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State (Erie 1 BOCES) desires to participate in the joint bidding of above mentioned commodities as authorized by General Municipal Law, §119-0 and §103 of Article 5-A, and;

BE IT RESOLVED that the Erie 1 BOCES hereby appoints the **OCM BOCES** to represent it in all matters related to the above which are relative to the fiscal year beginning July 1, 2017 and;

BE IT FURTHER RESOLVED that the Erie 1 BOCES agrees to: (1) the recommendations of the OCM BOCES for the award of and execution of contract, and (2) assume its equitable share of the costs associated with cooperative bidding.

CERTIFICATION BY THE DISTRICT CLERK

I, (print name)

_____,
District Clerk of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on September 13, 2017.

Signature of District Clerk: _____

Date: _____

COOPERATIVE BIDDING RESOLUTION

Erie 2 Chautauqua-Cattaraugus BOCES

WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua and Cattaraugus Counties, New York, to bid jointly during the 2017-2018 school year authorized by General Municipal Law, Section 119-0 and Section 103 of Article 5-A, and

WHEREAS, the Erie 1 Board of Cooperative Educational Services (Erie 1 BOCES), First Supervisory District, Erie County, New York State desires to participate in the cooperative bidding program through the **Erie 2 Chautauqua-Cattaraugus BOCES** that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED, that the Erie 1 BOCES Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION BY THE DISTRICT CLERK

I, (print name)

_____,
District Clerk of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on September 13, 2017.

Signature of District Clerk: _____

Date: _____

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Busse moved, seconded by Mr. Carr, to approve the following resolution:

WHEREAS, the Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to have a streamlined process in place to pay stipends to educators of non-public schools according to the Improving Teacher Quality State Grants, ESEA Title II Part non-regulatory guidance document, and

WHEREAS, the Board has evaluated and reviewed the proposed streamlined stipend process (attached);

BE IT RESOLVED, that the Board hereby authorizes use of the proposed streamlined

**TITLE II; PART
A SHARED
SERVICES
CONSORTIUM
RESOLUTION**

stipend process for the purpose of making efficient and timely payment of Title II, Part A stipends to educators of non-public schools; and

BE IT RESOLVED, that the Board directs and authorizes the payroll department to use this streamlined process together with the necessary required forms to issue payment to the non-public educators for approved stipends, not to exceed \$100.00 per day for the 2016-2017 and 2017-18 grant years.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2).

6 Ayes 0 Nays 1 Absent Motion Carried.

Dr. Fusco shared that the start to school for the instructional programs went very well, including the start of the new Middle Tech program.

Mr. Cavan moved, seconded by Mr. Carr, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to amend the June 14, 2017 BOE Meeting minutes to rescind Policy 2311.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the Erie 1 BOCES Safety Plan.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the amendment of the District Superintendent's Employment Agreement.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, that the meeting adjourned at 5:21 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

Denise Polanski
District Clerk

**PERSONNEL
ACTIONS/
ADDENDUM**

**MISCELLANEOUS
ITEMS**

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
CONTRACTS**

**AMENDMENT
TO THE
JUNE 14, 2017
BOE MEETING
MINUTES**

**ERIE 1 BOCES
SAFETY PLAN**

**AMENDMENT
OF THE DS
EMPLOYMENT
AGREEMENT**

ADJOURNMENT





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