

Example of Level 2 (Policy Quarterly) Cover Letter Entry and Policy with Tracked Changes

This is the type of listing that you would receive in the Cover letter that is emailed with the packet of Policies:

#7220 – Graduation Requirements/Early Graduation/Accelerated Programs – As per the amendments to the Commissioner's regulations Sections 100.2 and 100.5, we added a new section relative to "Pathways to Graduation;" we also made extensive revisions to the Regents appeals process and added new language regarding the Regents appeals process for English Language Learners; remainder revisions made for clarity, consistency, and economy of language.

This is a sample of how a recommended revision would look within the packet of Policies:

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Students	

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS

In order to graduate from _____ School District, a student must complete or may exceed the requirements set forth in Part 100 of the Commissioner's ~~R~~regulations. The Board of Education reserves the right to establish requirements for graduation which exceed the minimum standards as defined by the New York State Regents. All students must be in compliance with Commissioner's ~~R~~regulations for graduation ~~in achieving~~to achieve a minimum of a Regents diploma unless otherwise indicated. ~~Therefore, in accordance with applicable law and regulations, the District may award one (1) or more of the following to students:~~

- 1) Regents Diploma;
- 2) Regents Diploma with Honors;
- 3) Regents Diploma with Advanced Designation;
- 4) Regents Diploma with Advanced Designation with Honors;
- 5) Annotation of Science and/or Math Mastery;
- 6) Career and Technical Endorsement.

~~Regents Diploma with Honors~~

~~_____ The District may award a Regents diploma with honors to students who receive an average of ninety percent (90%) on all Regents examinations required for a Regents diploma. These exams include comprehensive English, mathematics, science, US History and Government, Global History and Geography and languages other than English (LOTE). This diploma with honors may also be given to a student who has substituted no more than two (2) alternative assessments for a Regents examination as approved by Commissioner's Regulations Section 100.2(f). However, the student's~~

~~actual score on the substituted alternative assessment will not be factored into the ninety percent (90%) calculation.~~

~~Regents Diplomas with Advanced Designation~~

~~—The District may award a Regents diploma with Advanced Designation to students who complete all credits for a Regents diploma as well as additional credits, consisting of two (2) LOTE or a five (5) unit sequence in the Arts or Career and Technical Education (CTE). These students must also pass all the required Regents examinations and three additional Regents examinations in Math, Science and LOTE (when available or local exam).~~

~~Regents Diplomas with Advanced Designation with Honors~~

~~—The District may award a Regents diploma with advanced designation with honors. A student needs to have an average score of ninety percent (90%) on all Regents examinations required for the advanced diploma. These Regents examinations are: comprehensive English, two (or three) mathematics, two sciences (one in physical science/the other in life science), US History and Government, Global History and Geography and languages other than English (LOTE).~~

~~Annotation of Science and/or Math Mastery~~

~~—To earn an annotation of science and/or math mastery on a diploma, a student must complete all Regents with advanced designation credits and pass with a score of 85 or better on three Regents examinations in science and/or mathematics.~~

~~Career and Technical Endorsement~~

~~—To earn a career and technical endorsement on a diploma, a student must complete all Regents Diploma credits; complete an integrated career and technical education course, which is jointly developed and taught by an academic subject teacher and/or career and technical education teacher; and pass a technical assessment. If no assessment exists in a particular field, a District or BOCES may form a consortium to solicit local regional or national business or related professional organizations to create an assessment.~~

Pathways to Graduation

In addition to the four (4) Regents examinations or approved alternative exams required of all students in the areas of English, mathematics, science, and social studies, students may satisfy their fifth examination requirement by passing an approved Pathways Assessment that measures an equivalent level of knowledge and skill. This "4+1" option, as set forth in the Commissioner's regulations, permits students to take four (4) Regents examinations and also one (1) Pathways Assessment, as approved by the Commissioner, in the area of Humanities, Engineering and Mathematics (STEM), Career and Technical Education (CTE), the Arts, or Biliteracy (languages other than English). The "4+1" option does not, however, change existing graduation course or credit requirements and applies to students who first enter grade 9 in September 2011 and thereafter or who are otherwise eligible to receive a high school diploma in June 2015 and thereafter.

Appeal of Regents Examination Score Option

~~School~~The Districts must provide unlimited opportunities for all students ~~(students with and without disabilities)~~ to retake required Regents examinations to improve their scores so that the student may graduate with a Regents diploma. Any student who fails, after at least two (2) attempts, to attain a score of 65 or above on a required Regents examination for graduation ~~must~~will have access to the appeals process ~~be given an opportunity to appeal such score~~ in accordance with the provisions of Section 100.5(d)(7) of the ~~Regulations of the~~ Commissioner's ~~of Education~~ regulations. No student

may appeal his/her score on more than two (2) of the five (5) required Regents examinations. A student whose appeal [with a score](#)

(Continued)

Students

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS (Cont'd.)

between 62 and 64 is accepted for one (1) required Regents examination, and who has attained a passing score of 65 or above on each of the four (4) remaining required Regents examinations and fulfilled all other course and testing requirements, shall earn a Regents diploma. A student whose appeal with scores between 62 and 64 is accepted for two (2) required Regents examinations, and who has attained a passing score of 65 or above on each of the three (3) remaining required Regents examinations and who has fulfilled all other course and testing requirements, shall earn a local diploma. ~~This is the only circumstance in which a general education student may earn a local diploma.~~ Approval of an appeal will not change the student's score on the Regents examination under appeal. In addition, the decision to grant or deny an appeal is made at the District level and is not subject to State Education Department (SED) approval.

English Language Learners

In addition to the general Regents examination appeals process previously set forth, the following appeals process applies to English Language Learners (ELL) as identified within the Commissioner's regulations. An ELL who first entered school in the United States in grade 9 or above, and who is otherwise eligible to graduate in January 2015 or thereafter, and who also fulfills all other course, testing, and eligibility requirements in accordance with the Commissioner's regulations, may appeal a score of 55-61 on the required Regents examination in English Language Arts (ELA) after two (2) attempts at attaining a score of 65 or above, to graduate with a local diploma provided that such student meets all other criteria in accordance with Commissioner's regulation section 100.5(d)(7).

Early Graduation

Upon request from the student's parent/guardian, a student shall be eligible for early graduation in fewer than eight (8) semesters upon completion of all requirements for graduation, excluding physical education, as mandated by Commissioner's Rregulations. A student shall not be required to continue enrollment for the sole purpose of completing physical education requirements.

Accelerated ProgramsEighth Grade Acceleration for Diploma Credits

Individual eighth grade students ~~only~~ may be afforded the opportunity to take high school courses in mathematics and in at least one of the following areas: English, social studies, languages other than English, art, music, career and technical education subjects, or science courses. The Superintendent or his/her designee is responsible for determining ~~that~~whether an eighth grade student is eligible to take high school courses. The District shall utilize a set of criteria to determine each student's readiness for acceleration. Students who are accelerated for diploma credit must have been provided instruction designed to facilitate their attainment of, by the end of Ggrade 7, the State intermediate learning standards in each subject area in which they are accelerated.

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Students

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS (Cont'd.)

Advanced Placement

Advanced Placement (AP) examinations are administered by the College Board with strict guidelines as to their implementation. A national, standardized, arduous examination is administered by the College Board in May of each year for a great variety of courses in various subject areas. In addition to entering a universe of knowledge that might otherwise remain unexplored in high school, Advanced Placement examinations afford students the opportunity to earn credit or advanced standing in ~~most~~many of the nation's colleges and universities. The District shall utilize a set of criteria to determine a student's readiness for enrollment in the Advanced Placement classes.

Online Coursework

~~Section 100.5(d) of NYCRR amends the Commissioner's Regulations to allow school districts and BOCES to~~ The District may offer students the ability to complete general education and diploma requirements for a specific subject through online instruction or blended coursework that combines online and classroom-based instruction.

To receive credit for such online coursework, students ~~shall~~must successfully complete an online or blended course and demonstrate mastery of the learning outcomes for the subject by passing the Regents exam and/or other assessment in the subject area.

8 NYCRR Sections 100.1(i), 100.2(f), 100.4(d), 100.5, 100.6 and 200.5

NOTE: Refer also to Policy #7222 -- Diploma and/or Credential Options for Students with Disabilities

Adoption Date