

REGULAR MEETING NO. 926

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, April 13, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, April 13, 2016, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President John Sherman at 4:00 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice President), Judith Katz, Andrew Loeb, Raymond Carr, Janet MacGregor-Plarr, Mary J. Busse

Others Present:

Lynn Fusco District Superintendent/CEO, Carol Barber, Deputy Superintendent/COO; Jim Fregelette, Executive Director for Finance and Information Systems); Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Barb Mocarski, Executive Director Systemic Initiatives for School Improvement; Candace Reimer, Director of Communications Services; EPEA: Jennifer Yund, Garth Merlino

Mr. Carr moved, seconded by Mrs. Busse to approve the draft of the regular meeting minutes No. 925, dated March 9, 2016.

7 Ayes 0 Nays 0 Absent Motion Carried.

**APPROVAL OF
REGULAR
MEETING
MINUTES No. 925**

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the Treasurer's Report dated February 29, 2016. (attachment D1a)

7 Ayes 0 Nays 0 Absent Motion Carried.

**TREASURER
REPORT**

Mr. Carr moved, seconded by Mrs. Plarr, to approve the 2015-2016 Budget Transfers/ Decreases/ Increases for the period of March 4, 2016 to April 6, 2016.

7 Ayes 0 Nays 0 Absent Motion Carried.

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

Mrs. Katz moved, seconded by Mr. Carr, to accept the Monthly Contract Adjustment Summary as of April 6, 2016 for the April 2015-16 billing.

7 Ayes 0 Nays 0 Absent Motion Carried.

**MONTHLY
CONTRACT
ADJUSTMENTS**

Mrs. Katz moved, seconded by Mr. Carr, to adopt the following resolutions for the 2015 -2016 school year.

EAST AURORA UNION FREE SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at East Aurora Union Free School District and will enhance the

**INSTALLMENT
PURCHASE
AGREEMENT –
EAST AURORA
UNION FREE
SCHOOL
DISTRICT**

project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$15,107.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the bid actions per the recommendation of the Purchasing Manager.

BID ACTIONS

1. Landscaping and Grass Mowing Service

Award a contract to Kashino Enterprises at a bid of \$17,650 as the lowest responsible bidder meeting specifications. A bid was received from NYSID for their member agency Allentown Industries. NYSID was offered the right of first refusal to match the lowest bid. They declined to match the low bidder. The following bids were received:

<u>Vendor</u>	<u>Bid</u>
▪ Kashino Enterprises	\$17,650
▪ Beau Enterprises	\$20,320
▪ CJM	\$25,995
▪ NYSID/Allentown Industries	\$27,027

2. Printing and Mailing Service

Award this bid to Gamble Printing & Mailing Inc. as the incumbent vendor that has been providing this specialized service for the WNYRIC. This vendor has invested and maintained the necessary fixtures and printing plates required to produce the Budget Mailers. One other bid was received from Data Motion. Their bid did not include detailed pricing which did not allow for the calculation of a total price. It is hereby recommended that the Data Motion bid be rejected as being incomplete.

3. Welding Equipment

Award this bid to Jackson Welding for the purchase of the Miller Dynasty machine at the price of \$3,155 for one unit and for the purchase of the Victor VCM at the price of \$2,372 for one unit. Jackson Welding was the lowest priced and responsible bidder that met all bid specifications. Workforce Development will determine the number of the Miller Dynasty machines to purchase contingent on available funds.

E-RATE BID AWARDS**1. Digital Transmission and Cable Modem Service**

Award contracts for the listed services to the vendors as the most cost effective bidders meeting specifications. Bid awards for competing bidders are based on Best Value criteria which include the following three rated weight factors:

1) Price of Service (50%), 2) Overall Cost of Switching (40%), and 3) Lowest Downtime (10%).

Attica: Sole bid was received from incumbent vendor Time Warner. Cable Modem Service specified was 35 MB x 5 MB. Time Warner offered 50 MB x 5 MB at the same cost that is current for 35 MB x 5 MB service. The recommendation is to retain Time Warner and upgrade current connection to 50 MB x 5 MB for an additional one year of service at a cost of \$3,120.

Buffalo Public Schools (2): The recommendation is to retain the incumbent vendor Verizon at an annual cost of \$6,600 for ISDN and PRI Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.69 and Windstream weighted rating was at 3.99. A rating of 5.0 was highest possible rating.

Campbell-Savona: Sole bid was received from incumbent vendor Time Warner. Cable Modem Service specified was 35 MB x 5 MB. Time Warner offered 50 MB x 5 MB at the same cost that is current for 35 MB x 5 MB service. The recommendation is to retain Time Warner and upgrade current connection to 50 MB x 5 MB for an additional one year of service at a cost of \$3,120.

Cattaraugus-Little Valley (2): Sole bid was received from the incumbent vendor Verizon for T1 Circuit service. The recommendation is to retain Verizon at an additional one year of service for T1 Circuit at a cost of \$4,410 and for DSL service at a cost of \$1,224.

Friendship: Sole bid was received from incumbent vendor Verizon for DSL service. The recommendation is to retain Verizon at an additional one year of service at a cost of \$1,224.

Grand Island: Sole bid was received from incumbent vendor Time Warner. Cable Modem Service specified was 35 MB x 5 MB. Time Warner offered 50 MB x 5 MB at the same cost that is current for 35 MB x 5 MB service. The recommendation is to retain Time Warner and upgrade current connection to 50 MB x 5 MB for an additional one year of service at a cost of \$3,120.

Hammondsport: Sole bid was received from incumbent vendor Empire for Cable Modem (35 MB x 5 MB) service. The recommendation is to retain Empire at an additional one year of service at a cost of \$1,908.

Plattsburgh: Sole bid was received from incumbent vendor Empire for Cable Modem (35 MB x 5 MB) service. The recommendation is to retain Empire at an additional one year of service at a cost of \$1,908.

2. **District Voice Service**

Award contracts for the listed services to the vendors as the most cost effective bidders meeting specifications. Bid awards for competing bidders are based on Best Value criteria which include the following three rated weight factors:

1) Price of Service (50%), 2) Overall Cost of Switching (25%), and 3) Lowest Downtime (25%).

Akron: The recommendation is to award a contract to the incumbent vendor Verizon at an annual cost of \$3,628 for PRI Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.17 and the Windstream weighted rating was at 3.88. A rating of 5.0 was highest possible rating.

Allegany-Limestone: Sole bid was received from the incumbent vendor Windstream for PRI/POTS circuits. The recommendation is to award a contract to Windstream at an annual cost of \$2,994.

Andover: No bids were received for this PRI/POTS circuits. A Request for Quote was issued to the local service provider Frontier. The Frontier quote was at \$11,177 per year. The recommendation is to accept the Frontier quote with the qualification that implementation is uncertain at this time.

Arkport: The recommendation is to award a contract to the incumbent vendor Verizon at an annual cost of \$3,693 for PRI/POTS Circuits. Two other bids were received from Windstream and Empire. Verizon scored the highest overall weighted rating at 4.38. Windstream weighted rating was 3.72 and Empire scored 2.41. A rating of 5.0 was highest possible rating.

Avoca: The recommendation is to award a contract to the incumbent vendor Verizon at an annual cost of \$5,024 for PRI/POTS Circuits. A bid was received from Empire at an annual cost of \$5,886.

Barker: Sole bid was received from Windstream for PRI/POTS circuits. The recommendation is to award a contract to Windstream at an annual cost of \$2,990.

Bemus Point: No bids were received for this PRI/POTS circuits. A Request for Quote was issued to the local service provider Windstream. The Windstream quote was at \$7,157 per year. The recommendation is to accept the Windstream quote with the qualification that implementation by the district is uncertain at this time.

Bolivar-Richburg: The recommendation is to award a contract to the incumbent vendor Windstream at an annual cost of \$2,792 for PRI/POTS Circuits. One other bid was received from Verizon at an annual cost of \$4,673.

Bradford: Sole bid was received from the incumbent vendor Verizon for POTS circuits. The recommendation is to award a contract to Verizon at an annual cost of \$378.

Canisteo-Greenwood (Canisteo Location): The recommendation is to award a contract to the incumbent vendor Verizon at an annual cost of \$3,913 for PRI Circuits. One other bid was received from Empire at an annual cost of \$4,777.

Chautauqua Lake: No bids were received for this PRI/POTS circuits. A Request for Quote was issued to the local service provider Fairpoint. The Fairpoint quote was at \$6,827 per year. The recommendation is to accept the Fairpoint quote with the qualification that implementation is uncertain at this time.

Cheektowaga-Maryvale: The recommendation is to award a contract to the incumbent vendor Verizon at an annual cost of \$7,429 for PRI/POTS Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.52 and the Windstream weighted rating was at 3.91. A rating of 5.0 was highest possible rating.

Cheektowaga-Sloan: The recommendation is to award a contract to Windstream at an annual cost of \$4,289 for PRI/POTS Circuits. One other bid was received from Verizon at an annual cost of \$7,804.

Cuba-Rushford: The recommendation is to award a contract to the incumbent vendor Verizon at an annual cost of \$5,253 for PRI/POTS Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.14 and the Windstream weighted rating was at 3.96. A rating of 5.0 was highest possible rating.

Depew: The recommendation is to award a contract to the incumbent vendor Windstream at an annual cost of \$2,418 for PRI Circuits. One other bid was received from Verizon at an annual cost of \$5,910.

Eden: Sole bid was received from the incumbent vendor Verizon for PRI/POTS circuits. The recommendation is to award a contract to Verizon at an annual cost of \$5,489.

Erie 1 BOCES (PRI Circuits): The recommendation is to retain the incumbent vendor Windstream at an annual cost of \$22,197 for PRI Circuits. One other bid was received from Verizon at an annual cost of \$35,262.

Erie 1 BOCES (POTS Circuits): The recommendation is to retain the incumbent vendor Level 3 at an annual cost of \$9,364 for POTS Circuits. One other bid was received from Verizon at an annual cost of \$10,229.

Fredonia: Sole bid was received from incumbent vendor Verizon for PRI/POTS circuits. It is recommended to retain Verizon at an additional one year of service at a cost of \$10,483.

Frewsburg: No bids were received for this PRI/POTS circuits. The recommendation is to retain the current vendor Windstream at an annual cost of \$8,510.

Friendship: Sole bid was received from incumbent vendor Verizon for PRI/POTS circuits. The recommendation is to retain Verizon at an annual cost of \$4,282.

Genesee Valley: Sole bid was received from incumbent vendor Verizon for PRI/POTS circuits. The recommendation is to retain Verizon at an annual cost of \$3,924.

Grand Island: Sole bid was received from incumbent vendor Windstream for PRI circuits. The recommendation is to retain Windstream at an annual cost of \$4,696.

Hamburg: The recommendation is to retain the incumbent vendor Verizon at an annual cost of \$7,222 for PRI/POTS Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.43 and the Windstream weighted rating was at 3.94. A rating of 5.0 was highest possible rating.

Jasper-Troupsburg: Sole bid was received from Verizon for PRI/POTS circuits. The recommendation is to retain Verizon at an annual cost of \$5,086 with the qualification that implementation is uncertain at this time.

Medina: Sole bid was received from Windstream for PRI circuits. The recommendation is to award a contract to Windstream at an annual cost of \$2,345 with the qualification that implementation is uncertain at this time.

Medina: Sole bid was received from Verizon for POTS circuits. The recommendation is to award a contract to Verizon at an annual cost of \$2,540 with the qualification that implementation is uncertain at this time.

North Tonawanda: The recommendation is to retain the incumbent vendor Windstream at an annual cost of \$6,416 for PRI/POTS Circuits. One other bid was received from Verizon at an annual cost of \$13,862.

Olean: The recommendation is to retain the incumbent vendor Windstream at an annual cost of \$3,213 for PRI Circuits. One other bid was received from Verizon at an annual cost of \$7,554. Also, retain the incumbent vendor

Windstream for POTS circuits at an annual cost of \$432 for the Olean East View location.

Panama: No bids were received for PRI circuits. The recommendation is to retain the current service provider Windstream at an annual cost of \$5,280. Also, No bids were received for POTS circuits. It is recommended to retain the current vendor FLTG at an annual cost of \$1,296.

Pine Valley: Sole bid was received from incumbent vendor Verizon for POTS circuits. The recommendation is to retain Verizon at an annual cost of \$944.

Pioneer: The recommendation is to retain the incumbent vendor Verizon at an annual cost of \$6,127 for PRI Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.35 and the Windstream weighted rating was at 3.92. A rating of 5.0 was highest possible rating.

Randolph: No bids were received for PRI/POTS circuits. The recommendation is to retain the current service provider Windstream at an annual cost of \$17,904.

Ripley: No bids were received for PRI/POTS circuits. The recommendation is to retain the current service provider Fairpoint at an annual cost of \$6,192.

Royalton-Hartland: Sole bid was received from Verizon for POTS circuits. The recommendation is to award a contract to Verizon at an annual cost of \$9,647 with the qualification that implementation is uncertain at this time.

Scio: The recommendation is to retain the incumbent vendor Verizon at an annual cost of \$4,533 for PRI/POTS Circuits. One other bid was received from Windstream. Verizon scored the highest overall weighted rating at 4.17 and the Windstream weighted rating was at 3.88. A rating of 5.0 was highest possible rating.

Sherman: No bids were received for PRI/POTS circuits. The recommendation is to retain the current service provider Fairpoint at an annual cost of \$8,964.

Southwestern: No bids were received for PRI/POTS circuits. The recommendation is to retain the current service provider Windstream at an annual cost of \$10,644.

Starpoint: Sole bid was received from incumbent vendor Verizon for PRI/POTS circuits. The recommendation is to retain Verizon at an annual cost of \$10,494 with the qualification that implementation is uncertain at this time.

Wellsville: Sole bid was received from incumbent vendor Verizon for PRI/POTS circuits. The recommendation is to retain Verizon at an annual cost of \$3,996.

West Valley: No bids were received for PRI circuits. A Request for Quote was issued to the local service provider Frontier. The Frontier quote is \$6,817.56 per year for a 3 year term. The recommendation is to accept the Frontier quote with the qualification that implementation by the district is uncertain at this time.

High Speed Telecommunications Service (7 School Districts and 1 Library District)

(1) Campbell-Savona

Award contract to Southern Tier Networks (STN) as the lowest bidder meeting specifications. The following bids were received for the district-preferred 3 site option (4 strand dark fiber). The bids represent the total pricing for the first five years of service. There are

STN	\$86,760
Empire	\$126,000
Time Warner	\$200,640 (includes service to bus garage which is not required)

(2) Clarence (High School and Bus Garage)

The district was consulted regarding the level of service that would meet their requirements at 1 Gigabit Lit Fiber and 100 Megabit Lit Fiber service. Based on district input, it is recommended to offer a contract to Time Warner for the following services. Lighttower/Fibertech did not bid on the selected services.

1 Gigabit Lit Fiber (high school location) - \$636,000 for a 20 year total (Four 5 year options). The first 5 year total would be priced at \$168,000 if that option is selected.

10 Megabit Lit Fiber (bus garage location) - \$111,000 for a 20 year total (Four 5 year options). The first 5 year total would be priced at \$30,000 if that option is selected.

(3) Clarence (Middle School and Bus Garage)

The Clarence school district has decided not to purchase this service. Therefore, the recommendation is to issue a No Award for E-rate Bid E16-T3C126.

(4) Erie 1 BOCES Bid E16-EB218

Award a one year contract to the sole bidder Lighttower at \$57,300 for 2 strand Dark Fiber Service. This connection will be used as the local loop solely to provide internet service to the Buffalo City School District.

(5) Grand Island Bid E16-TGI126

The district has been consulted regarding the level of service they would meet their telecommunications requirements at 50 MB lit fiber service. Based on that input from the district, it is hereby recommended to offer a contract to Time Warner at the submitted bid price of \$87,000 for a 20 year total (Four 5 year options). The first 5 year total would be priced at \$24,000 if that option is selected. One other bid was received by Windstream. Windstream response was not for point to point connections as requested.

(6) Greater Southern Tier BOCES

Award all contracts (sites listed below) for 1 GB lit fiber service for 5 years to Time Warner as the most cost effective bidder meeting specifications. Other bids were received from Empire at a 5 year cost per site of \$53,500. Finger Lakes Technologies Group bid on only 4 sites at a 5 year cost per site of \$46,500 for 3 sites and \$47,500 for 1 site. Southern Tier Networks submitted a bid for \$96,070 per site and required all sites for service.

<u>Site</u>	<u>5 Year Cost</u>
Addison	\$42,500
Alfred-Almond	\$42,500
Arkport	\$42,500
Avoca	\$42,500
Bath	\$42,500
Bradford	\$42,500
Campbell-Savona	\$42,500
Canaseraga	\$42,500
Canisteo-Greenwood	\$42,500
Corning	\$42,500
Hammondsport	\$42,500
Hornell	\$42,500
Jasper-Troupsburg	\$42,500
Prattsburgh	\$42,500

(7) Iroquois

Award this e-rate bid to the sole bidder Time Warner at the following submitted pricing.

1 Gigabit Lit Fiber - \$477,000 for a 20 year total (Four 5 year options). The first 5 year total would be priced at \$126,000 if that option is selected.

(8) Chautauqua-Cattaraugus Library System

The Chautauqua Cattaraugus Library System (CCLS) has been consulted regarding the level of service that would meet their telecommunications requirements for various connection levels of service for multiple locations. Based on that input from the CCLS, it is hereby recommended to offer the following contracts. (All Awards are pending commitment from Chautauqua Cattaraugus Library System. Implementation for all sites is undetermined.)

<u>Library Site</u>	<u>Awarded Vendor</u>	<u>5 Year Total</u>
Allegany Public Library	Time Warner Option 2 (30 MB)	\$31,800
Ashville Free Library	Time Warner Option 2 (30 MB)	\$31,800
Bemus Point Public Library	Time Warner Option 2 (30 MB)	\$31,800
Hazeltine Public Library	Time Warner Option 2 (30 MB)	\$31,800
Cassadaga Branch Library	Time Warner Option 2 (30 MB)	\$31,800
Smith Memorial Library	Time Warner Option 2 (30 MB)	\$31,800
Clymer-French Creek Free Library	Time Warner Option 2 (30 MB)	\$31,800
Ellicottville Memorial Library	Time Warner Option 2 (30 MB)	\$31,800
Farman Dunkirk Free Library	Time Warner Option 2 (30 MB)	\$31,800
Falconer Free Library	Time Warner Option 2 (30 MB)	\$31,800
Alexander Findley Library	Time Warner Option 2 (30 MB)	\$31,800
Fluvanna Free Library	Time Warner Option 2 (30 MB)	\$31,800
Blount Library	Time Warner Option 2 (30 MB)	\$31,800
Darwin R. Barker Lib. Association	Time Warner Option 2 (30 MB)	\$31,800
Myers Memorial Library	Time Warner Option 2 (30 MB)	\$31,800
Gowanda Free Library	Time Warner Option 2 (30 MB)	\$31,800
James Prendergast Library	Time Warner Option 2 (100 MB)	\$50,880
Kennedy Free Library	Time Warner Option 2 (30 MB)	\$31,800
Lakewood Memorial Library	Time Warner Option 2 (30 MB)	\$31,800
Mayville Library	FairPoint (100 MB)	\$19,862
Olean Public Library	Time Warner (100 MB)	\$50,880
Portville Free Library	Time Warner Option 2 (30 MB)	\$31,800
Randolph Library	Time Warner Option 2 (30 MB)	\$31,800
Ripley Free Library	FairPoint (100 MB)	\$19,862
Anderson-Lee Library	Time Warner Option 2 (30 MB)	\$31,800
Sinclairville Free Library	Time Warner Option 2 (30 MB)	\$31,800
Mary E. Seymour Free Library	Time Warner Option 2 (30 MB)	\$31,800

Internet Access Service

Bids were received from Cogent, Lighttower, and Time Warner. The recommendation is to maintain the current service provider Cogent for ISP service as the lowest bidder for a one year contract renewal. Local Loop and Cross connect service charges are based on current billing.

Recommendation (55 Melroy Ave Location (VTC))

Bids were received from Lighttower, Level 3, and Time Warner. Time Warner was rejected on technicality as their proposal did not allow for bursting capability which was a requirement in the bid specifications. Therefore, the recommendation is to retain the current service provider Level 3 as the lowest bidder meeting specifications. There will be an increase to a 2 GB circuit for 1 year for this site. One other bid was received from Lighttower at \$75,000.

Total Internet Service to 55 Melroy Ave (VTC) \$61,930

Level 3 – 2,000 MB burstable ISP service, 1 year

Includes Local Loop

RFP AWARD

Website Content Management System

Based on the Demo Evaluation results, the recommendation is to award contracts to Blackboard and School Messenger on a conditional basis. The award will be contingent upon a formal contract agreement mutually accepted by all parties after a review by each parties' respective legal representatives.

Three other bids were rejected due to incomplete proposals based on not meeting specifications and not responding to required information involving website solutions. The three vendors whose proposals were rejected include Eldio, eChalk, and Gaggle.

CONTRACT RENEWALS (2)

High Speed Network Digital Printers

The bid contained the following clause (5a. page 3) of the Notice to Bidders document:

An option to extend awarded contract pricing for one (1) additional year through June 30, 2017 and to include all terms, conditions, and product specifications shall be made available upon the mutual agreement of both parties.

All of last year's bid winners – Toshiba, Ricoh, and Canon have agreed to extend the bid contract for one additional year at the same awarded pricing including all terms & conditions and product specifications.

It is hereby recommended to extend this bid contract through June 30, 2017 as it will be in the best financial interests of Erie 1 BOCES WNYRIC and associated school districts.

Floor Mats Cleaning Services

The bid contained the following clause (item 2 on page) of the Notice to Bidders document:

There will be an option to renew the contract term for one (1) year through June 30, 2017 under the same terms & conditions and awarded pricing. Any contract extension will be subject to approval by the Erie 1 BOCES Board of Education.

The recommendation is to extend this contract with Doritex through June 30, 2017 at the same pricing and terms & conditions. This vendor has performed as expected and has consistently provided quality and responsive service.

BID CLARIFICATION

Jasper Troupsburg Bid E15-TJT127

This bid was awarded to Time Warner for High Speed Telecommunication Service as approved by the Board on March 9, 2016. It was stated that Time Warner was the sole bidder. In fact, Time Warner was the sole bidder for the 1 Gig E two site option. There were three other vendors that submitted bids – Empire, Southern Tier Network, and Windstream. These bids were for the three site option of which the school district declined to evaluation due to current service requirements. Also, please be advised that this e-rate bid should be “E16-TJT127” and not “E15-TJT127” as reported in the March 9, 2016 Board Report.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz to approve the 3rd quarter Travel Reports.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Plarr, to accept the following donations: Three Hill-ROM used hospital beds and a 2004 Volkswagen Jetta for the Workforce Development division.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the personnel actions/ addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Katz moved, seconded by Mrs. Plarr, to approve the revised 2016-17 Instructional Calendar.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to approve the change of the October 12, 2016 meeting date to October 5, 2016.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mrs. Katz, to approve the Incidental Employment Agreements and Special Project Contracts and addendum per the recommendation of the District Superintendent. (Attachment F1)

7 Ayes 0 Nays 0 Absent Motion Carried.

Dr. Fusco shared with the BOE members that Erie 1 BOCES hosted a Commissioner’s forum on March 30, 2016 that was attended by Superintendents, administrators and BOE members from districts representing the Western New York JMT group.

**3rd QUARTER
TRAVEL REPORT**

DONATIONS

**PERSONNEL
ACTIONS/
ADDENDUM**

**APPROVAL OF
REVISED
INSTRUCTIONAL
CALENDAR**

**APPROVAL OF
OCTOBER 2016
BOE MEETING
DATE**

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
PROJECT
CONTRACTS/
ADDENDUM**

**MISCELLANEOUS
ITEMS**

Mr. Cavan moved, seconded by Mrs. Plarr, to enter into Executive session at 4:40 to discuss a Personnel matter.

7 Ayes 0 Nays 0 Absent Motion Carried.

**EXECUTIVE
SESSION**

Mr. Cavan moved, seconded by Mrs. Busse, to return to regular session at 4:48 p.m.

7 Ayes 0 Nays 0 Absent Motion Carried.

**REGULAR
SESSION**

Mrs. Katz moved, seconded by Mrs. Busse, that the meeting adjourned at 5:23 p.m.

7 Ayes 0 Nays 0 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk



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