

**REGULAR MEETING NO. 927**

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
First Supervisory District, Erie County  
Wednesday, May 11, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, May 11, 2016, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President John Sherman at 4:01 p.m.

**Members Present:** John Sherman (President), Edward Cavan (Vice President), Judith Katz, Andrew Loeb, Mary J. Busse

Members Absent: Raymond Carr, Janet MacGregor-Plarr

**Others Present:**

Lynn Fusco District Superintendent/CEO, Carol Barber, Deputy Superintendent/COO; Jim Fregelette, Executive Director for Finance and Information Systems); Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Candace Reimer, Director of Communications Services; EPEA: Leann Haj, Dawn Bartlett

Frank Todaro, Collision Masters CEO, and Fred Zillner, also from Collision Masters presented Erie 1 BOCES with a plaque recognizing Erie 1 BOCES for the continued support of the Auto body repair industry.

Dr. Fusco shared the progress she has made with her entry plan with the BOE members. Visits and meetings with superintendents, administrators, ODS members and other key people were conducted and completed. Data collected from the interviews has been analyzed by Cabinet and ODS members and were shared with the BOE. As Dr. Fusco moves forward, more information will be shared with the BOE members as it becomes available.

Mr. Cavan moved, seconded by Mrs. Busse to approve the draft of the regular meeting minutes No. 926, dated April 13, 2016.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mrs. Busse moved, seconded by Mr. Loeb, to approve the Treasurer's Report dated March 31, 2016. (attachment D1a)

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to accept the Monthly Contract Adjustment Summary as of April 28, 2016 for the May2015-16 billing.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the 2015-2016 Budget Transfers/ Decreases/ Increases for the period of April 7, 2016 to May 4, 2016.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**PRESENTATIONS**

**APPROVAL OF  
REGULAR  
MEETING  
MINUTES No. 926**

**TREASURER  
REPORT**

**MONTHLY  
CONTRACT  
ADJUSTMENTS**

**BUDGET  
TRANSFERS/  
INCREASES/**

Mr. Cavan moved, seconded by Mr. Loeb to adopt the following resolutions for the 2015 -2016 school year.

**GENESEE VALLEY CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Genesee Valley Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$33,387.

**CATTARAUGUS ALLEGANY BOCES**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cattaraugus Allegany BOCES and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$10,616.

**ELLCOTTVILLE CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Ellicottville Central School District and will enhance the project

**DECREASES**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
GENESEE VALLEY  
CENTRAL  
SCHOOL  
DISTRICT**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
CATTARAUGUS  
ALLEGANY  
BOCES**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
ELLCOTTVILLE  
CENTRAL  
SCHOOL  
DISTRICT**

currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$13,423.

**MARYVALE UNION FREE SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Maryvale School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$155,128.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the bid actions per the recommendation of the Purchasing Manager.

**1. Interior Painting**

Award a contract to Bison Painting at the submitted bid price of \$25,577 as the lowest priced responsive and responsible bidder meeting specifications. Bison Painting has performed previous painting projects for Erie 1 BOCES and has proven to be a reliable and quality conscious contractor who meets project deadlines. Two other bids were received for this project:

<u>Contractor</u>	<u>Bid</u>
N. Choops	\$43,200
MLG	\$55,994

The following 18 bids listed for the three Career & Technical Educational Centers and Workforce Development programs are recommended to be awarded on an item-by-item basis to the lowest bidders that meet all product specifications. Bid award pricing shall be in effect from July 1, 2016 through June 30, 2017.

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
MARYVALE  
UNION FREE  
SCHOOL  
DISTRICT**

**BID ACTIONS**

Directories of qualified vendors for each bid were established and used for the issuance of *Invitation to Bid* notices. All bids were publically advertised in *The Buffalo News* and posted on the BidNet website. There were no vendor attendees at any of the 18 bid openings.

**1. Abrasive Supplies**

Estimated Value of Award: **\$5,000**

Recommended Bid Awards – 8 vendors

Bid Opening Date: February 24, 2016

- a. Bid responses received from 8 vendors
- b. Total number of bid items solicited: 66
- c. Number of bid items awarded: 65
- d. Number of rejected or no-bid items: 1

**2. Arts & Crafts Supplies**

Estimated Value of Award: **\$10,000**

Recommended Bid Awards – 10 vendors

- a. Bid Opening Date: February 23, 2016
- b. Bid responses received from 10 vendors
- c. Total number of bid items solicited: 297
- d. Number of bid items awarded: 259
- e. Number of rejected or no-bid items: 38

**3. Automotive Collision Supplies**

Estimated Value of Award: **\$10,000**

Recommended Bid Awards – 5 vendors

Bid Opening Date: February 24, 2016

- a. Bid responses received from 5 vendors
- b. Total number of bid items solicited: 131
- c. Number of bid items awarded: 80
- d. Number of rejected or no-bid items: 51

**4. Automotive Paint**

Estimated Value of Award: **\$3,000**

Recommended Bid Award – 1 vendor

Bid Opening Date: February 24, 2016

- a. Bid responses received from 2 vendors
- b. Total number of bid items solicited: 10
- c. Number of bid items awarded: 10
- d. Number of rejected or no-bid items: 0

**5. Automotive Tools**

Estimated Value of Award: **\$40,000**

Recommended Bid Awards – 8 vendors

Bid Opening Date: February 24, 2016

Bid responses received from 9 vendors

- a. Total number of bid items solicited: 367
- b. Number of bid items awarded: 304
- c. Number of rejected or no-bid items: 63

#### **6. Building Trades Supplies**

Estimated Value of Award: **\$27,000**

Recommended Bid Awards – 8 vendors

Bid Opening Date: February 24, 2015

Bid responses received from 9 vendors

- a. Total number of bid items solicited: 138
- b. Number of bid items awarded: 134
- c. Number of rejected or no-bid items: 4

#### **7. Cosmetology Supplies**

Estimated Value of Award: **\$32,000**

Recommended Bid Awards – 6 vendors

Bid Opening Date: February 26, 2016

- a. Bid responses received from 7 vendors
- b. Total number of bid items solicited: 369
- c. Number of bid items awarded: 283
- d. Number of rejected or no-bid items: 86

#### **8. Culinary Supplies**

Estimated Value of Award: **\$62,000**

Recommended Bid Awards – 4 vendors

Bid Opening Date: February 26, 2016

- a. Bid responses received from 4 vendors
- b. Total number of bid items solicited: 404
- c. Number of bid items awarded: 332
- d. Number of rejected or no-bid items: 72

#### **9. Dental Lab Supplies**

Estimated Value of Award: **\$15,000**

Recommended Bid Awards – 3 vendors

Bid Opening Date: February 26, 2016

- a. Bid responses received from 3 vendors
- b. Total number of bid items solicited: 224
- c. Number of bid items awarded: 210
- d. Number of rejected or no-bid items: 14

#### **10. Electronic Equipment**

Estimated Value of Award: **\$4,500**

Recommended Bid Awards – 6 vendors

Bid Opening Date: February 23, 2016

- a. Bid responses received from 9 vendors
- b. Total number of bid items solicited: 81
- c. Number of bid items awarded: 74
- d. Number of rejected or no-bid items: 7

#### **11. Electrical Supplies**

Estimated Value of Award: **\$37,000**

Recommended Bid Awards – 7 vendors

Bid Opening Date: February 23, 2016

- a. Bid responses received from 7 vendors
- b. Total number of bid items solicited: 143
- c. Number of bid items awarded: 142
- d. Number of rejected or no-bid items: 1

#### **12. Food Service Equipment**

Estimated Value of Award: **\$29,000**

Recommended Bid Awards – 6 vendors

Bid Opening Date: February 26, 2016

- a. Bid responses received from 6 vendors
- b. Total number of bid items solicited: 447
- c. Number of bid items awarded: 433
- d. Number of rejected or no-bid items: 14

#### **13. Health & Medical Supplies**

Estimated Value of Award: **\$11,000**

Recommended Bid Awards – 8 vendors

Bid Opening Date: February 23, 2016

- a. Bid responses received from 11
- b. Total number of bid items solicited: 211
- c. Number of bid items awarded: 199
- d. Number of rejected or no-bid items: 12

#### **14. Industrial Tools & Supplies**

Estimated Value of Award: **\$10,000**

Recommended Bid Awards – 5 vendors

Bid Opening Date: February 25, 2016

- a. Bid responses received from 7 vendors
- b. Total number of bid items solicited: 214
- c. Number of bid items awarded: 193
- d. Number of rejected or no-bid items: 21

#### **15. Manicure Supplies**

Estimated Value of Award: **\$14,227**

Recommended Bid Awards – 4 vendors

Bid Opening Date: February 26, 2016

- a. Bid responses received from 4 vendors
- b. Total number of bid items solicited: 347
- c. Number of bid items awarded: 196
- d. Number of rejected or no-bid items: 151

#### **16. Machine Bar Stock**

Estimated Value of Award: **\$1,500**

Recommended Bid Awards – 2 vendors

Bid Opening Date: February 25, 2016

- a. Bid responses received from 2 vendors

- b. Total number of bid items solicited: 11
- c. Number of bid items awarded: 11
- d. Number of rejected or no-bid items: 0

**17. Plumbing/HVAC Supplies**

Estimated Value of Award: **\$15,000**

Recommended Bid Awards – 5 vendors

Bid Opening Date: February 25, 2016

- a. Bid responses received from 5 vendors
- b. Total number of bid items solicited: 195
- c. Number of bid items awarded: 174
- d. Number of rejected or no-bid items: 21

**18. Welding Supplies**

Estimated Value of Award: **\$21,000**

Recommended Bid Awards – 5 vendors

Bid Opening Date: February 25, 2016

- a. Bid responses received from 10 vendors
- b. Total number of bid items solicited: 104
- c. Number of bid items awarded: 103
- d. Number of rejected or no-bid items: 1

***CONTRACT RENEWALS***

**1. Hardware Maintenance Service**

The recommendation is to extend this contract with Vitec Solutions through June 30, 2017 at the same pricing and terms & conditions. This vendor has performed as expected and has consistently provided quality and responsive service.

**2. Trash Removal Service**

The recommendation is to extend this contract with Modern Disposal through June 30, 2017 at the renewal pricing of \$42,386.56 which includes the 3% price increase. This vendor has performed as expected and has consistently provided quality and responsive service.

***E-RATE BID AWARD CORRECTIONS AND CLARIFICATIONS***

This bid was awarded to Empire for Cable Modem (35 MB x 5 MB) service as approved by the Board on April 13, 2016. It was incorrectly stated that Empire was the incumbent vendor. Empire in fact is a new vendor.

Also, it was incorrectly stated that the school district for this award was “Plattsburg”. The correct school district name is “Prattsburg”. Implementation of this service is undetermined at this time.

**District Voice Service**

Fredonia – This bid for PRI/POTS service for Fredonia was awarded to Verizon as approved by the Board on April 13, 2016. Verizon has informed the district that they do not service that area. There were no other bidders for this service therefore the recommendation is to approve service from the from the local telephone

provider, DFT Telephone at a quoted annual cost of \$4,518.72.

Cheektowaga Sloan – It should have been noted that implementation of PRI/POTS service for this district is undetermined at this time.

**High Speed Telecommunication Service**

Campbell Savona – The award to Time Warner as approved by the Board on April 13, 2016 indicated the statement “(includes service to bus garage which is not required)”. This statement should be deleted. All awarded vendors included service to the bus garage in the 3 site option.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mrs. Busse moved, seconded by Mrs. Katz to approve the 3<sup>rd</sup> quarter Extra-Classroom Activity Report.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to approve the 2016-17 BOCES Budget.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to approve a 1-year lease for 2 offices (1,540 square feet) in the Bath Central School District at a rate of \$8.63 per square foot, for an annual fee of \$13,290.20 for a term commencing July 1, 2016 through June 30, 2017.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to approve a 1-year lease renewal for three classrooms at the Wheelock Campus. The terms if from July 1, 2016 through June 1, 2017. The annual rental fee is for 1,200 sq. ft. at \$8.26/sq. ft. for a total of \$9,912 which will be paid in twelve monthly installments of \$826/month, beginning July 1, 2016.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to accept the following donation: a 2008 Chevy Uplander mini van, value \$3,500.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the textbook, Integrated Principles of Zoology.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**3<sup>rd</sup> QUARTER  
EXTRA  
CLASSROOM  
ACTIVITY FUND**

**APPROVAL OF  
2016-17 BOCES  
BUDGET**

**BATH LEASE**

**FREDONIA LEASE  
RENEWAL**

**DONATION**

**PERSONNEL  
ACTIONS/  
ADDENDUM**

**TEXTBOOK  
APPROVAL –  
INTEGRATED  
PRINCIPLES OF  
ZOOLOGY**



Mr. Cavan moved, seconded by Mrs. Katz, to approve the Incidental Employment Agreements and Special Project Contracts and addendum per the recommendation of the District Superintendent. (Attachment F1)

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**INCIDENTAL  
EMPLOYMENT  
AGREEMENTS  
AND SPECIAL  
PROJECT  
CONTRACTS/  
ADDENDUM**

Mr. Cavan moved, seconded by Mrs. Katz, to approve the amendment to the March 9, 2016 BOE minutes.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**AMENDMENT TO  
THE MARCH 9,  
2016 BOE  
MINUTES**

Mr. Cavan moved, seconded by Mrs. Busse to enter into Executive session at 5:10 to discuss a Personnel matter.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**EXECUTIVE  
SESSION**

Mr. Cavan moved, seconded by Mrs. Katz, to return to regular session at 5:57 p.m.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**REGULAR  
SESSION**

Mr. Cavan moved, seconded by Mr. Loeb, that the meeting adjourned at 5:58 p.m.

5 Ayes                      0 Nays                      2 Absent                      Motion Carried.

**ADJOURNMENT**

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Denise Polanski  
District Clerk





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