

REGULAR MEETING NO. 923

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, January 13, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, January 13, 2016, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President John Sherman at 4:05 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice President), Judith Katz (present via video conferencing) , Andrew Loeb, Raymond Carr, (present via video conferencing) Mary J. Busse

Members Absent: Janet MacGregor-Plarr

Others Present:

Lynn Fusco District Superintendent/CEO, Carol Barber, Deputy Superintendent/COO; Jim Fregelette, Executive Director for Finance and Information Systems; Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Barbara MocarSKI, Executive Director, Systemic Initiatives for School Improvement, Melody Jason, Executive Director of Instructional Services, Candace Reimer, Director of Communication Services; EPEA: Donna Walters, Peter Bellanti

Jim Fregelette, Executive Director for Finance and Information Systems presented information to the BOE members on the Regents Budget Proposals to the Governor.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the draft of the regular meeting minutes No. 922, dated December 9, 2015.

6 Ayes 0 Nays 1 Absent Motion Carried.

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES No. 922**

Mr. Cavan moved, seconded by Mr. Loeb, to approve the Treasurer's Report dated November 30, 2015. (attachment D1a)

6 Ayes 0 Nays 1 Absent Motion Carried.

**TREASURER
REPORT**

Mr. Cavan moved, seconded by Mr. Loeb, to accept the Monthly Contract Adjustment Summary as of December 21, 2015 for the January 2015-16 billing.

6 Ayes 0 Nays 1 Absent Motion Carried.

**MONTHLY
CONTRACT
ADJUSTMENTS**

Mr. Cavan moved, seconded by Mr. Loeb, to approve the 2015-2016 Budget Transfers/ Decreases/ Increases for the period of December 4, 2015 to January 7, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

Mrs. Katz moved, seconded by Mr. Loeb, to adopt the following resolutions and addendum for the 2015 -2016 school year.

ERIE1 BOCES TECHNOLOGY SERVICES DIVISION

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install a Lightspeed content filtering solution to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function in the Technology Services Division of Erie 1 BOCES and will enhance the services currently under development by Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the Lightspeed purchase meets all specifications, and

WHEREAS, the current outright purchase of this equipment is not possible within the current fiscal budget of the Technology Services Division of Erie 1 BOCES; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a financial agreement (IPA) for a five-year term for the Lightspeed purchase, in an amount not to exceed \$1,180,569.

SALAMANCA CITY CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Salamanca City Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$14,166.

ERIE 1 BOCES TECHNOLOGY SERVICES - ADDENDUM

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York (“Board”) finds it necessary to install network switches to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function in the Finance Services Division of Erie 1 BOCES and will enhance

**INSTALLMENT
PURCHASE
AGREEMENT –
ERIE 1 BOCES
TECHNOLOGY
SERVICES
DIVISION**

**INSTALLMENT
PURCHASE
AGREEMENT –
SALAMANCA
CITY SCHOOL
DISTRICT**

**ADDENDUM:
INSTALLMENT
PURCHASE
AGREEMENT –
ERIE 1 BOCES
TECHNOLOGY
SERVICES**

the services currently under development by Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the network switches purchase meets all specifications, and

WHEREAS, the current outright purchase of this equipment is not possible within the current fiscal budget of the Technology Services Division of Erie 1 BOCES; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a financial agreement (IPA) for a three-year term for the network switches purchase, in an amount not to exceed \$280,911.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb to approve the bid actions and general conditions per the recommendation of the Purchasing Manager.

BID ACTIONS

1. Portable Grand Pianos

Award this bid to The Guitar Factory at the submitted bid price of \$625.00 for the Yamaha DGX-650 model and \$207.00 for the Yamaha YPG-235 model. One other bid was received from Alamo Music Center at a bid of \$264.00 for the Yamaha YPG-235 model. No bid was received from this vendor for the Yamaha DGX-650 model.

Approval of General Conditions for Erie 1 BOCES Bids

It is hereby recommended that the Erie 1 BOCES Board of Education approve the *General Conditions* (attached to this Report) for inclusion in all Erie 1 BOCES bids including all RFP's (Request for Proposals) issued by Erie 1 BOCES.

The bid and procurement terms contained in the *General Conditions* are current as of the new 2016 calendar year and establish an integral function of each purchase contract awarded by Erie 1 BOCES. In addition, the *General Conditions* meet all requirements contained in New York State General Municipal Law §103 that governs the competitive bidding process.

COOPERATIVE BIDDING RESOLUTION **Onondaga-Cortland-Madison (OCM) BOCES**

WHEREAS, it is the plan of a number of Boards of Cooperative Educational Services (BOCES) to bid jointly during the 2016-2017 school year for the purchase of computer forms, computers, storage systems, accessories and replacement parts, administrative software, computer peripherals, related maintenance, data communication equipment, optical mark reading forms and related supplies and software for Regional Information Centers, and;

WHEREAS, the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State (Erie 1 BOCES) desires to participate in the joint bidding of above mentioned commodities as authorized by

General Municipal Law, §119-0 and §103 of Article 5-A, and;

BE IT RESOLVED that the Erie 1 BOCES hereby appoints the **OCM BOCES** to represent it in all matters related to the above which are relative to the fiscal year beginning July 1, 2016 and;

BE IT FURTHER RESOLVED that the Erie 1 BOCES agrees to: (1) the recommendations of the OCM BOCES for the award of and execution of contract, and (2) assume its equitable share of the costs associated with cooperative bidding.

Certification by the District Clerk

I, _____,
District Clerk

(print name)

of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on January 13, 2016.

Signature of District Clerk:

COOPERATIVE BIDDING RESOLUTION
Orleans-Niagara BOCES

WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua and Cattaraugus Counties, New York, to bid jointly during the 2016-2017 school year authorized by General Municipal Law, Section 119-0 and Section 103 of Article 5-A, and

WHEREAS, the Erie 1 Board of Cooperative Educational Services (Erie 1 BOCES), First Supervisory District, Erie County, New York State desires to participate in the cooperative bidding program through the **Orleans/Niagara BOCES** that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED, that the Erie 1 BOCES Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Certification by the District Clerk

I, _____,
District Clerk (print name)

of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on January 13, 2016.

Signature of District Clerk:

COOPERATIVE BIDDING RESOLUTION
Erie 2 Chautauqua-Cattaraugus BOCES

WHEREAS, it is the plan of a number of public school districts in Orleans, Niagara, Erie, Chautauqua and Cattaraugus Counties, New York, to bid jointly during the 2016-2017 school year authorized by General Municipal Law, Section 119-0 and Section 103 of Article 5-A, and

WHEREAS, the Erie 1 Board of Cooperative Educational Services (Erie 1 BOCES), First Supervisory District, Erie County, New York State desires to participate in the cooperative bidding program through the **Erie 2 Chautauqua-Cattaraugus BOCES** that will be drafting specifications, advertising for bids, accepting and opening bid, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED, that the Erie 1 BOCES Board of Education authorizes the above mentioned program to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and,

BE IT FURTHER RESOLVED, that the Erie 1 BOCES Board of Education agrees (1) to abide by majority decision of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Certification by the District Clerk

I, _____,
District Clerk (print name)

of the Erie 1 Board of Cooperative Educational Services, First Supervisory District, Erie County, New York State, hereby certifies that this Resolution was adopted by the required majority vote of the Board of Education at its meeting convened on January 13, 2016.

Signature of District Clerk

: _____
 6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Loeb, to accept the following donation:
 Operational Allison engine on a stand, along with fuel tank, value \$2,500.
 6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to approve the Maryvale UFSD lease
 amendment for \$20,000 for three (3) additional rooms starting in the 2015-16
 school year. An increase will be consistent with the terms found in the primary
 lease starting in the 2016-17 school year.
 6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to approve the lease agreement for the
 the use of Erie 1 BOCES kitchen facilities, cafeteria and all equipment located in
 these areas. The lease is a twelve month lease commencing on July 1, 2015, and
 ending June 30, 2016 for \$1,200.
 6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse, to approve the personnel
 actions/addendum per the recommendation of the District Superintendent/CEO.
 (Attachment D2)
 6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Busse to reconsider the proposed policies.
 Mr. Cavan moved, seconded by Mrs. Busse to adopt proposed policies.
 6 Ayes 0 Nays 1 Absent Motion Carried.

Jim Fregelette presented a review of the 2016-17 Administrative, Rental and
 Capital budgets for the BOE members.

Mrs. Busse moved, seconded by Mr. Loeb to approve the Incidental Employment
 Agreements and Special Project Contracts per the recommendation of the District
 Superintendent. (Attachment F1)
 6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mr. Loeb to approve the 2nd quarter travel
 conference reports.
 6 Ayes 0 Nays 1 Absent Motion Carried.

Dr. Fusco shared a schedule of component districts BOE meetings that she will
 attend and welcomed BOE members to join her. She will attend Depew UFSD
 BOE meeting on January 19, Cleveland Hill UFSD on February 3rd, Tonawanda

DONATION

**MARYVALE
 LEASE
 AMENDMENT**

**DAVE'S KITCHEN
 2015-16 LEASE**

**PERSONNEL
 ACTIONS/
 ADDENDUM**

**2ND READING AND
 ADOPTION OF
 PROPOSED
 POLICIES**

**2016-17
 ADMINISTRATIVE
 RENTAL &
 CAPITAL
 BUDGETS REVIEW**

**INCIDENTAL
 EMPLOYMENT
 AGREEMENTS
 AND SPECIAL
 PROJECT
 CONTRACTS**

**2ND QUARTER
 TRAVEL REPORT**

**MISCELLANEOUS
 ITEM**

City SD on February 23 and Frontier CSD on March 15.

Mr. Cavan moved, seconded by Mr. Loeb to enter into executive session at 5:25 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Loeb moved, seconded by Mr. Cavan, to return to regular session at 5:58 p.m.

Mr. Cavan moved, seconded by Mr. Loeb, that the meeting adjourned at 5:59 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

**EXECUTIVE
SESSION**

**REGULAR
SESSION**

ADJOURNMENT

Denise Polanski
District Clerk



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