

REGULAR MEETING NO. 922

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, December 9, 2015**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, December 9, 2015, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President John Sherman at 4:00 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice President), Judith Katz, Andrew Loeb, Raymond Carr, Janet MacGregor-Plarr, Mary J. Busse

Others Present:

Lynn Fusco District Superintendent/CEO, Carol Barber, Deputy Superintendent/COO; Jim Fregelette, Executive Director for Finance and Information Systems; Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Barbara Mocariski, Executive Director, Systemic Initiatives for School Improvement; EPEA: Elizabeth Schreiber, Kira Cochran, John Snyder

The Oath of Office was administered to newly elected BOE member, Mary J. Busse. Mrs. Busse affirmed the oath of office and signed the oath cards.

Jim Fregelette, Executive Director for Finance and Information Systems introduced Wayne Drescher CPA, Shared Business Manager, Barb Smith, CPA, consultant, JoAnne Balazs, Director, Management Services and Karen DePalma, Manager, Centralized District Management Services who shared a strategic long range financial plan with BOE members. New services are Central Business Office, Finance & Legislation Level 2 Planning and Long Range Financial Planning to support the operational needs of School Districts. Future plans include data analytic tools (ForeCast5) to help reallocate resources to meet districts' strategic plans.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the draft of the regular meeting minutes No. 921, dated November 18, 2015.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the Treasurer's Report dated October 31, 2015. (attachment D1a)

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to accept the Monthly Contract Adjustment Summary as of November 19, 2015 for the December 2015-16 billing.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to approve the 2015-2016 Budget Transfers/ Decreases/ Increases for the period of November 11, 2015 to December

**INDUCTION OF
NEW BOE
MEMBER**

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES No. 921**

**TREASURER
REPORT**

**MONTHLY
CONTRACT
ADJUSTMENTS**

BUDGET

3, 2015.

7 Ayes

0 Nays

0 Absent

Motion Carried.

**TRANSFERS/
INCREASES/
DECREASES**

Mrs. Plarr moved, seconded by Mr. Carr, to adopt the following resolutions for the 2015 -2016 school year.

CLARENCE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install an additional network printer under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Clarence Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printer meets all specifications, and

WHEREAS, the current outright purchase of the network printer is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printer in an amount not to exceed \$7,988.

**INSTALLMENT
PURCHASE
AGREEMENT –
CLARENCE
CENTRAL
SCHOOL
DISTRICT**

LACKAWANNA CITY SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Lackawanna City School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$26,473.

**INSTALLMENT
PURCHASE
AGREEMENT –
LACKAWANNA
CITY SCHOOL
DISTRICT**

WESTFIELD ACADEMY AND CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory

**INSTALLMENT
PURCHASE**

District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Westfield Academy and Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$84,499.

WILLIAMSVILLE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install an additional network printer under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Williamsville Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printer meets all specifications, and

WHEREAS, the current outright purchase of the network printer is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printer in an amount not to exceed \$34,424.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr , to approve the bid actions per the recommendation of the Purchasing Manager.

1. Vehicle Fuel

Award this bid on an item-by-item basis to the lowest responsive bidders meeting specifications. The awarded bid pricing is the lowest fixed differential factor (+ or -) using the weekly gasoline and diesel rack pricing published by the *Oil Price Information Service* (OPIS).

OPIS is published by the United Communications Group, a portfolio of business and professional publishing companies. OPIS is commonly used as the benchmark by public sector agencies as the standard base price index. The following vendors

AGREEMENT – WESTFIELD ACADEMY AND CENTRAL SCHOOL DISTRICT

INSTALLMENT PURCHASE AGREEMENT - WILLIAMSVILLE CENTRAL SCHOOL DISTRICT

BID ACTIONS

submitted bids:

<u>Vendor Name</u>	<u># Items Awarded</u>
▪ Kurk Fuel Oil	19 (includes 1 tied price with NOCO)
▪ NOCO Energy	29 (includes 1 tied price with Kurk Fuel Oil)
▪ Mansfield	1
▪ Mirabito	0
▪ Petroleum Traders	0

2. Sign Fabrication & Installation

Award this bid to **All American Sign** at the submitted bid price of **\$16,960** as the lowest responsible bidder meeting all specifications. Two other bids were received – Flexlume submitted a bid of \$40,047 and ASI Signage submitted a bid of \$52,900.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Katz moved, seconded by Mrs. Plarr, to accept the following donations: 1998 Buick LeSabre 4 door, value \$200 and two hospital beds, value \$2,723 for the Career Technical Education division.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to approve the NY44 Health Benefits Plan Trust Memorandum Of Agreement (MOA).

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)

7 Ayes 0 Nays 0 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan to have the first reading of the proposed policies. Mrs. Katz moved, seconded by Mr. Cavan to table the proposed policies.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to approve the resolution for the definition of a work day for other salaried ERS staff.

7 Ayes 0 Nays 0 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Plarr to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent. (Attachment F1)

7 Ayes 0 Nays 0 Absent Motion Carried.

Dr. Fusco welcomed new BOE member Mary J. Busse and also wished everyone a Happy Holiday season.

DONATIONS

**NY44 HEALTH
BENEFITS PLAN
TRUST MOA**

**PERSONNEL
ACTIONS/
ADDENDUM**

**POLICY AUDIT –
1ST READING**

**RESOLUTION FOR
OTHER SALARIED
ERS STAFF**

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
PROJECT
CONTRACTS**

**MISCELLANEOUS
ITEM**

Mrs. Plarr commended Erie 1 BOCES for all the assistance received from Wayne Drescher and Barb Smith for their expertise and help given to the business office.

**NON-AGENDA
CONTRIBUTION
FROM BOARD
MEMBER**

Mr. Carr moved, seconded by Mrs. Busse, that the meeting adjourned at 5:25 p.m.
7 Ayes 0 Nays 0 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk



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