

REGULAR MEETING NO. 919

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, September 9, 2015**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, September 9, 2015, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President John Sherman at 4:05 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice President), Raymond Carr, Andrew Loeb, Judith Katz , Janet MacGregor Plarr

Absent: Wayne Schlifke

Others Present:

Lynn Marie Fusco, District Superintendent/CEO, Carol Barber, Deputy Superintendent/COO; Jim Fregelette, Executive Director for Finance and Information Systems; Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Candace Reimer, Director of Communication Services, Melody Jason, Executive Director Instructional Services; Barbara Mocariski, Executive Director System Initiatives for School Improvement, Deborah Summers, Coordinator, CTE programs, EPEA Representatives: Constance Zastrow; Robert Verso

Mr. Cavan moved, seconded by Mr. Carr, to enter into Executive Session at 4:07 p.m. to discuss personnel matters.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to return to Regular Session at 4:25 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

Julianna Sciolino presented information to the Board of Education on Office 365 which allows users to create, edit and share documents from your PC, Ipad or other mobile device from any location. Files are stored online which allow sharing with people from wherever you are working.

Jim Fregelette presented information on Technology updates for 2015-16. As an educational leader, Erie 1 must continue to integrate, utilize and facilitate cutting edge technological solutions in all aspects of instructional processes. Infrastructure upgrades will include Erie 1 BOCES core; wireless access in buildings; computer switches throughout all of our buildings and the VoIP system.

Mr. Cavan moved, seconded by Mr. Carr, to approve the draft of the re-organization meeting minutes, No. 918, dated July 8, 2015.

6 Ayes 0 Nays 1 Absent Motion Carried.

**EXECUTIVE
SESSION**

**REGULAR
SESSION**

PRESENTATIONS

**APPROVAL OF
THE RE-
ORGANIZATION
MEETING
MINUTES No. 918**

APPROVAL OF

Mr. Cavan moved, seconded by Mr. Carr, to approve the draft of the regular meeting minutes, No. 918, dated July 8, 2015.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to accept the Monthly Contract Summary as of July 13, 2015 for the July 2015-16 billing; as of July 2, 2015 , the first adjustment for the 2014-15 billing; as of July 30, 2015 for the August 2015-16 billing as well as of August 21, 2015 for the September 2015-16 billing.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Plarr, to approve the 2014-2015 Budget Transfers/Decreases/ Increases for the period of July 2, 2015 to September 2, 2015. (Attachment E1b.)

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mrs. Katz to adopt the following resolutions for the 2014-15 school year.

JAMESTOWN PUBLIC SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Jamestown Public School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware meet all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$678,539.

TONAWANDA CITY SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Tonawanda City School District and will enhance the project currently supported by the Erie 1 BOCES, and

MINUTES No. 918

**MONTHLY
CONTRACT
ADJUSTMENTS**

**BUDGET
TRANFERS/
DECREASES/
INCREASES**

**INSTALLMENT
PURCHASE
AGREEMENT –
JAMESTOWN
PUBLIC SD**

**INSTALLMENT
PURCHASE
AGREEMENT –
TONAWANDA
CITY SD**

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$197,200.

WELLSVILLE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Wellsville Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$25,251.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mrs. Plarr, to approve the bid actions and general conditions per the recommendation of the Purchasing Manager.

1. FLOOR MATS CLEANING SERVICE

Award this bid to the incumbent service provider **Doritex** at the submitted bid price of **\$14,329**. One other bid from Cintas was received at 3:50 p.m. which was past the due time of 2:00 p.m. This bid was rejected.

2. INJURY SUPPORT PROGRAM

The recommendation is to award this bid to **UB/MD Orthopaedic and Sports Medicine** at the submitted bid of **\$30,000** as the sole responsive and responsible bidder meeting all specifications. Canisius, Daemen, and D'Youville colleges were also invited to participate in this bid but did not respond.

3. INSTALLMENT PURCHASE FINANCING

Award the Installment Purchase Financing contract to **First Niagara** as being the lowest responsible and responsive bidder that meets all of the key

**INSTALLMENT
PURCHASE
AGREEMENT –
WELLSVILLE CSD**

**BID ACTIONS/
GENERAL
CONDITIONS**

evaluation criteria. A representative from First Niagara attended the public bid opening on August 6, 2015.

4. POTTER ROAD CTE CENTER MASONRY PROJECT

The recommendation from Young + Wright in accord with Erie 1 BOCES is to accept the **Highland Masonry** bid of **\$104,500**. A decision was made to begin construction work immediately following the acceptance of the Highland bid to assure that the Potter Road facility will be able to safely accommodate students prior to opening classes. An understanding with the contractor was made to guarantee payment for all work completed up to Board Approval.

5. APPROVAL OF GENERAL CONDITIONS FOR ERIE 1 BOCES BIDS

It is hereby recommended that the Erie 1 BOCES Board of Education approve the GENERAL CONDITIONS (attached to this Board Report) for use in all Erie 1 BOCES bids including all RFP's (Request for Proposals) issued by Erie 1 BOCES.

The bid and procurement terms contained in the GENERAL CONDITIONS are current as of the new fiscal year and establish an integral function of each purchase contract awarded by Erie 1 BOCES. In addition, the GENERAL CONDITIONS meet all requirements contained in New York State General Municipal Law §103 that governs the competitive bidding process.

6. STEAM SOFTWARE PRODUCTS

The NYSITC consortium conducted webinars on Sept 1 & 2. There were various types of STEAM software products represented in the vendor presentations. It was concluded by the consortium that the vendors have the same capabilities with very little variation. As a result, the statewide RIC's will have their choice of software products to utilize for their districts' specific curriculum requirements. Pricing for licenses will vary based on the number of students and specific on-line courses to be taken. Contract awards are recommended for the following vendors:

- iDesign
- Dreambox
- A+ Educators
- C8 Sciences
- Brian Hurricane
- eSpark
- Ten Marks
- Answer Pad
- Tequipment
- Blue Ribbon

7. GLOBAL CITIZEN SOFTWARE PRODUCTS

Because of the proprietary nature of the Global Citizens™ software products, the recommendation is to award a contract to New Global Citizen. This vendor provides an annual subscription pricing model based on per pupil spending.

Volume for WNYRIC based on an average of 1,500 students in a school or district will be \$2.90 per student. Volume subscriptions for a school or district of 10,000 students or more will receive an additional 10% discount.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to accept the donations of a 2014 Ford Fusion, value \$13,200 and a 2013 Ford Fusion, value \$10,600 for Career Technical Education.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the personnel actions/addendum as per the recommendation of the District Superintendent/CEO. (Attachment E2).

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Plarr, to approve the resolution identifying the APPR Lead Evaluators.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve Dr. Fusco to work part-time for another NYS Agency.

6 Ayes 0 Nays 1 Absent Motion Carried.

Melody Jason advised the BOE that four Buffalo Schools are now enrolled in E1B CTE programs. They include East High School, Lafayette High School, Bennett High School and Riverside High School. Contracts have been signed by Buffalo Public School and Erie 1 BOCES.

Mrs. Plarr moved, seconded by Mr. Carr, to approve membership in NFIEC and to pay dues in the amount of \$1700.

6 Ayes 0 Nays 1 Absent Motion Carried.

Dr. Fusco shared with the BOE that the Aviation Technology program has been approved for another year. She is also moving forward with her entry plan, meeting with BOE members, Superintendents and staff. Attending component district BOE meetings are also being planned. The BOE members will be kept informed of the BOE meetings scheduled.

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO (Attachment G1).

6 Ayes 0 Nays 1 Absent Motion Carried.

DONATIONS

PERSONNEL ACTIONS/ ADDENDUM

ADOPTION OF RESOLUTION TO IDENTIFY APPR LEAD EVALUATORS

APPROVAL FOR DR. FUSCO TO WORK PART- TIME FOR ANOTHER NYS AGENCY

BPS/CTE UPDATE

NFIEC 2015-16 MEMBERSHIP

MISCELLANEOUS ITEMS

INCIDENTAL EMPLOYMENT AGREEMENTS AND SPECIAL CONTRACTS

Mr. Carr moved, seconded by Mrs. Plarr, that the meeting adjourned at 5:33 p.m.
6 Ayes 0 Nays 1 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk

