

REGULAR MEETING NO. 934

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, December 14, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, December 14, 2016, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by pro tem President, Judith Katz at 4:06 p.m.

Members Present: Judith Katz, Raymond Carr, Mary Busse, Janet MacGregor Plarr, Andrew Loeb (arrived at 4:30 p.m.), Edward Cavan (Vice President) (arrived at 4:45 p.m.)

Members Absent: John Sherman (President)

Others Present:

Lynn Fusco District Superintendent/CEO, James Fregelette, Executive Director Administration Services & Operations; Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Barbara MocarSKI, Executive Director, Educational Supports & WNYRIC Services; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, Legal Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Senior Labor Relations Specialist

Elizabeth Loughran-Amorese, Transition Coordinator, presented a brief overview of Pathways to Graduation. CDOS (Career Development & Occupational Studies Commencement Credential), are available for all students as of March 2016, and may be used as a pathway to graduation, an exiting credential, or in addition to a Regents or local diploma.

Mr. Carr moved, seconded by Mrs. Plarr, to approve the draft of the regular meeting minutes No. 933, dated November 9, 2016.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Plarr, to accept the Monthly Contract Adjustment Summary as of November 23, 2016 for the December 2016-17 billing.

4 Ayes 0 Nays 3 Absent Motion Carried

Mrs. Plarr moved, seconded by Mr. Carr, to approve the 2016-17 Budget Transfers/ Decreases/ Increases for the period of November 4, 2016 to December 8, 2016.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to adopt the following resolution for the 2016-17 school year.

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES No. 933**

**MONTHLY
CONTRACT
ADJUSTMENT**

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

CATTARAUGUS/ALLEGANY BOCES

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cattaraugus/Allegany BOCES and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$19,310.

CLARENCE CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Clarence Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$4,670.

4 Ayes 0 Nays 3 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to approve the bid actions/addendum per the recommendation of the Purchasing Manager.

1. Harkness Roof Replacement Project

The recommendation from Young & Wright is to accept the **Weaver Metal & Roofing** bid (Base Bid and Alternate), at total construction price of **\$640,000**. After Board Approval, a Letter of Intent will be issued to begin the construction process in the Spring of 2017.

**INSTALLMENT
PURCHASE
AGREEMENT –
CATTARAUGUS/
ALLEGANY
BOCES**

**INSTALLMENT
PURCHASE
AGREEMENT –
CLARENCE
CENTRAL
SCHOOL
DISTRICT**

**BID ACTIONS/
ADDENDUM**

The following are the bid results:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate Add</u>	<u>Total Construction Cost</u>
Weaver Metal & Roofing	\$549,000	\$91,000	\$640,000
Jamison Roofing	\$563,000	\$107,000	\$670,000
Progressive Roofing	\$585,000	\$92,000	\$677,000
Grove Roofing	\$562,090	\$112,950	\$675,040
Sanders & Sons	\$573,774	\$99,729	\$673,503

2. **Vehicle Fuel**

Recommendation:

Award this bid on an item-by-item basis to the lowest responsive bidders meeting specifications. The awarded bid pricing is the lowest fixed differential factor (+ or -) using the weekly gasoline and diesel rack pricing published by the *Oil Price Information Service* (OPIS). OPIS is published by the United Communications Group, a portfolio of business and professional publishing companies. OPIS is commonly used as the benchmark by public sector agencies as the standard base price index. The following vendors submitted the lowest bids for each fuel category based on volume ranges:

<u>Vendor Name</u>	<u># Items Awarded</u>
▪ NOCO Energy	38
▪ Kurk Fuel Oil	6
▪ Mansfield	2
▪ Petroleum Traders	2

ADDENDUM:

Welding Shop Renovation Project

The Young + Wright Architectural firm was contracted to organize and manage this construction project for the welding shop renovation work at the KenTon CTE facility. A public bid opening was held on December 12, 2016 with 3 contractors in attendance.

Young + Wright reviewed all of the bids received for the general construction contract. Young + Wright and the Erie 1 BOCES representatives from Management Services held a post bid review meeting with the two lowest bidders Weydman Electric and CIR Electric on December 14, 2016. The purpose of the meeting was to confirm that their bids met all specifications and work requirements and were capable and staffed to meet the project scope and timeline.

Recommendation:

Based on the aforementioned meeting, it was concluded that the lowest bidder Weydman Electric satisfies the scope of work that meets the priorities of the district. Therefore, it is hereby recommended that a contract be awarded to **Weydman Electric** at their bid of **\$164,300** as the lowest contractor meeting all specifications and work requirements.

5 Ayes 0 Nays 2 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mrs. Katz, to accept the 1st Quarter Extra Classroom Activity Report.

5 Ayes 0 Nays 2 Absent Motion Carried.

**1ST QUARTER
EXTRA
CLASSROOM
ACTIVITY
REPORT**

Mrs. Plarr moved, seconded by Mr. Carr, to approve the personnel actions per the recommendation of the District Superintendent/CEO. (Attachment D2)

5 Ayes 0 Nays 2 Absent Motion Carried.

**PERSONNEL
ACTIONS**

Mr. Carr moved, seconded by Mrs. Plarr, to approve amending the resolution of appointment for Kelly Eisenried as Associate School Attorney, to reflect that the term of the previous appointment (per July 12, 2016 Reorganization Meeting) shall end as of December 31, 2016.

5 Ayes 0 Nays 2 Absent Motion Carried.

**AMEND
RESOLUTION OF
APPOINTMENT**

Ms. Nancy Bojanowski was previously appointed to serve as the Civil Rights/ Human Rights Compliance Officer for Employees for the 2016-17 school year (per July 12, 2016 Reorganization Meeting).

Mrs. Busse moved, seconded by Mrs. Plarr, to appoint Kelly Eisenried, previously appointed as Director of Human Resources effective January 1, 2017 (per Meeting 931) as the Civil Rights/Human Rights Compliance Officer for Employees, effective January 1, 2017.

**APPOINTMENTS –
CIVIL RIGHTS/
HUMAN RIGHTS
COMPLIANCE
OFFICERS**

Ms. Nancy Bojanowski was previously designated as the “appointing authority” for Erie 1 BOCES for the 2016-17 school year for the purpose of having the power of appointment to subordinate positions pursuant to New York State Civil Service law (per July 12, 2016 Reorganization Meeting).

Mrs. Busse moved, seconded by Mrs. Plarr, to appoint Kelly Eisenried, previously appointed as Director of Human Resources effective January 1, 2017 (per Meeting 931), as the “appointing authority” for Erie 1 BOCES for the 2016-17 school year for this purpose, effective January 1, 2017.

5 Ayes 0 Nays 2 Absent Motion Carried.

**AUTHORIZATIONS –
CERTIFICATION OF
PAYROLLS**

Ms. Nancy Bojanowski was previously authorized to sign both teaching and non-teaching payrolls for certification purposes and to meet the requirements of Audit and Control (per July 12, 2016 Reorganization Meeting).

Mrs. Plarr moved, seconded by Mr. Carr, to authorize Kelly Eisenried, previously appointed as Director of Human Resources effective January 1, 2017 (per Meeting 931), to sign both teaching and non-teaching payrolls, effective January 1, 2017.

5 Ayes 0 Nays 2 Absent Motion Carried.

Mrs. Plarr moved, seconded by Mrs. Busse, to approve the Incidental Employment Agreements and Special Project Contracts/Addendum per the recommendation of the District Superintendent. (Attachment F1)

5 Ayes 0 Nays 2 Absent Motion Carried.

**INCIDENTAL
EMPLOYMENT
AGREEMENTS
AND SPECIAL
PROJECT
CONTRACTS/**

ADDENDUM

Mrs. Plarr moved, seconded by Mr. Loeb, to enter into Executive Session to update BOE on status of grievance with the Erie 1 BOCES Management Association at 4:45 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

EXECUTIVE SESSION

Mrs. Plarr moved, seconded by Mr. Carr, to return to Regular Session at 5:45 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

REGULAR SESSION

Mr. Carr moved, seconded by Mrs. Plarr , that the meeting adjourned at 5:46 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

ADJOURNMENT

Denise Polanski
District Clerk



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