

REGULAR MEETING NO. 933

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES
First Supervisory District, Erie County
Wednesday, November 9, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, November 9, 2016, at the Workforce Development Center, 1526 Walden Avenue, Cheektowaga, NY. The meeting was called to order by Board President, John Sherman at 4:02 p.m.

Members Present: John Sherman (President), Edward Cavan (Vice President), Judith Katz, Raymond Carr, Andrew Loeb, Mary Busse

Members Absent: Janet MacGregor Plarr

Others Present:

Lynn Fusco District Superintendent/CEO, James Fregelette, Executive Director Administration Services & Operations; Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Melody Jason, Executive Director of Instructional Services; Barbara Mocariski, Executive Director, Educational Supports & WNYRIC Services; Colleen Sloan, Legal Counsel; Candace Reimer, Director of Communications Services; Michael Capuana, Director Career & Technical Education; Christa McHale, Director of Educational Partnerships & Workforce Development; Justin DeMartin, Director of Special & Alternative Education; Patty Rieggle, Senior Supervisor Workforce Development; Deborah Summers, Supervisor; EPEA: Julie Murray

Christa McHale presented beautiful gift baskets to the BOE members in honor of BOE Members' appreciation month. Items were made by teachers and students in our programs. Christa and Patty Rieggle presented an overview of the Workforce Development programs available to adults and also explained some new programs which are offered to students.

Mr. Carr moved, seconded by Mrs. Katz, to approve the draft of the regular meeting minutes No. 932, dated October 5, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to accept the Monthly Contract Adjustment Summary as of October 5, 2016 for the October 2016-17 billing and as of October 27, 2016 for the November 2016-17 billing.

6 Ayes 0 Nays 1 Absent Motion Carried

Mr. Carr moved, seconded by Mrs. Busse, to approve the 2016-17 Budget Transfers/ Decreases/ Increases for the period of September 30, 2016 to November 3, 2016.

6 Ayes 0 Nays 1 Absent Motion Carried.

PRESENTATION

**APPROVAL OF
REGULAR
MEETING
MINUTES No. 932**

**MONTHLY
CONTRACT
ADJUSTMENT**

**BUDGET
TRANSFERS/
INCREASES/
DECREASES**

Mr. Cavan moved, seconded by Mr.Carr, to adopt the following resolution for the 2016-17 school year.

WEST SENECA CENTRAL SCHOOL DISTRICT

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at West Seneca Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$174,201.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Busse moved, seconded by Mr. Cavan, to approve the bid actions per the recommendation of the Purchasing Manager.

1. Cosmetology Classroom Renovation Project

Award a contract to **New Cal Construction** at their bid of **\$150,700** as the lowest contractor meeting all specifications and work requirements. The following firms submitted bids:

<u>Contractor</u>	<u>Bid</u>
New Cal	\$150,700
Savarino	\$157,800
Northern Dreams	\$172,500
Allgair	\$185,000
Nichter	\$211,000
Hadala	\$236,700

2. Forms Printing & Handling Service

Award this bid to **Gamble Printing & Mailing Inc.** as the sole and incumbent vendor that has been providing this specialized service for the WNYRIC. This vendor has invested and maintained the necessary fixtures and printing plates required to produce each of the forms. Awarded bid pricing is as follows:

**INSTALLMENT
PURCHASE
AGREEMENT –
WEST SENECA
CENTRAL
SCHOOL
DISTRICT**

BID ACTIONS

Form	Quantity	Price/100	Extension
W-2	24,000	\$ 27.30	\$ 6,552.00
1099 MISC	2,200	\$ 28.95	\$ 636.90
1095C	6,000	\$28.85	\$1,731.00
TOTAL COST			\$ 8,919.90

3. Installment Purchase Financing

Award the Installment Purchase Financing contract to **M&T Bank** as being the lowest responsible and responsive bidder that meets all of the key evaluation criteria.

The following are the financing rates submitted by each bidder for the week ending, September 30, 2016 for 3, 4, and 5 year interest swap rates from the Federal Reserve H.15 report.

	<u>3 year</u>	<u>4 year</u>	<u>5 year</u>
M&T Bank	1.580%	1.6100%	1.640%
Key Government Finance	1.884%	1.9729%	2.066%

Contract Renewal

1. **Hardware Maintenance Service**

Vitec Solutions has performed their responsibilities to service the school districts' hardware maintenance requests in a capable and responsive manner and has agreed to no price increase in the upcoming fiscal year. It is therefore recommended to exercise the bid option and request Board approval to extend the current contract with Vitec Solutions for one additional year from July 1, 2017 through June 30, 2018.

Bid Rejection

1. **High Speed Telecommunications System**

Recommendation

Since there was only one bid received for this service, it is recommended that a re-bid be issued in anticipation of receiving additional competitive bid pricing. The Lancaster school district has been consulted and is in agreement that a re-bid would be in the best economic interests of the district.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mr. Carr, to accept the Surplus Summary Report.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Busse moved, seconded by Mrs. Katz, to accept the following donations: a tool box containing machinist's tools, value of \$500 for Workforce Development; Two Visa gift cards, each valued at \$125 and a FortiConverter License, value

**RESERVE:
SURPLUS
SUMMARY
REPORT**

DONATIONS

\$3,995 and a FortiWiFi-51E, value of \$800 for Technology Services.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/ addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)

6 Ayes 0 Nays 1 Absent Motion Carried.

Mrs. Busse moved, seconded by Mrs. Katz, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent. (Attachment F1)

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Cavan moved, seconded by Mrs. Katz, to approve membership in NFIEC and to pay dues in the amount of \$1700.

6 Ayes 0 Nays 1 Absent Motion Carried.

The quarterly report of Trends and Accomplishments was shared with the Board of Education members.

Mrs. Busse moved, seconded by Mr. Carr, to approve membership in the New York State Schools Boards Association and authorize payment of dues in the amount of \$11,711. This is an increase of \$173.00.

6 Ayes 0 Nays 1 Absent Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse , that the meeting adjourned at 5:35 p.m.

6 Ayes 0 Nays 1 Absent Motion Carried.

PERSONNEL ACTIONS/ ADDENDUM

INCIDENTAL EMPLOYMENT AGREEMENTS AND SPECIAL PROJECT CONTRACTS

NFIEC 2016-17 MEMBERSHIP

ERIE 1 BOCES SUMMARY OF ACTIVITY

NYSSBA ANNUAL MEMBERSHIP DUES

ADJOURNMENT

Denise Polanski
District Clerk



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