

**REGULAR MEETING NO. 931**

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
First Supervisory District, Erie County  
Wednesday, September 14, 2016**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, September 14, 2016, at the Erie 1 BOCES Education Campus, West Seneca, New York. The meeting was called to order by Board President, John Sherman at 4:00 p.m.

**Members Present:** John Sherman (President), Edward Cavan (Vice President), Judith Katz, Raymond Carr, Mary J. Busse, Andrew Loeb

Members Absent: Janet MacGregor Plarr

**Others Present:**

Lynn Fusco District Superintendent/CEO, Nancy Bojanowski, Executive Director Human Resources Services & Professional Development; Melody Jason, Executive Director of Instructional Services; Colleen Sloan, Legal Counsel; Candace Reimer, Director of Communications Services; Kelly Eisenried, Senior Labor Relations Specialist; Wayne Drescher, Shared School Business Manager, EPEA: Connie Zastrow, Bob Verso

Suzanne Donovan, Professional Development Coordinator, along with Vondale Walker, Jayden McClaim, Dillon Federici and Savion Mingo, Youth Health Advocates (YHA) presented information on Leaving Our Legacy (L.O.L.) to the Board. They are a group of teens and young adults who connect and guide their peers through systems of care by providing education and creating a platform, specifically for LGBTQ+, youth of color, and their allies. They use the Trauma-Informed Care as a framework to understand, recognize, and respond to the effects of life-altering events caused by violence, oppression, depression, anxiety, etc. They impact communities of various backgrounds and experiences through 5 principles which are safety, trust, collaboration, choice and empowerment.

Dennis Kwaczala, Senior Coordinator of Safety and Risk presented information to the BOE members on Safe Schools Against Violence in the Schools. Each district needs to have a District Wide Safety plan which is a public document and includes policies and procedures in case of emergencies.

Mrs. Busse moved, seconded by Mr. Carr, to approve the draft of the reorganization meeting minutes No. 930, dated July 12, 2016.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to approve the draft of the regular meeting minutes No. 930, dated July 12, 2016.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**PRESENTATIONS**

**APPROVAL OF RE-  
ORGANIZATION  
MEETING  
MINUTES No. 930**

**APPROVAL OF  
REGULAR  
MEETING  
MINUTES No. 930**

Mr. Cavan moved, seconded by Mr. Loeb, to accept the Monthly Contract Adjustment Summary as of July 8, 2016 for the July 2016-17 billing, as of July 26, 2016 for the August 2016-17 billing, and of August 23, 2016 for the September 2016-17 billing.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**MONTHLY  
CONTRACT  
ADJUSTMENTS**

Mr. Carr moved, seconded by Mrs. Katz , to approve the 2015-2016 Budget Transfers/ Decreases/ Increases for the period of July 8, 2016 to September 7, 2016.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**BUDGET  
TRANSFERS/  
INCREASES/  
DECREASES**

Mr. Cavan moved, seconded by Mr. Carr, to adopt the following resolutions for the 2016-17 school year.

**CATTARAUGUS/ALLEGANY BOCES**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
CATTARAUGUS/  
ALLEGANY  
BOCES**

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Cattaraugus/Allegany BOCES and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$12,808.

**FRIENDSHIP CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
FRIENDSHIP  
CENTRAL  
SCHOOL  
DISTRICT**

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Friendship Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$13,181.

**NORTH TONAWANDA CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at North Tonawanda Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$45,080.

**ORCHARD PARK CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Orchard Park Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware meet all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$240,358.

**PINE VALLEY CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
NORTH  
TONAWANDA  
CENTRAL  
SCHOOL  
DISTRICT**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
ORCHARD PARK  
CENTRAL  
SCHOOL  
DISTRICT**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
PINE VALLEY**

Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Pine Valley Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$25,863.

**STARPOINT CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Starpoint Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$19,508.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to approve the bid actions per the recommendation of the Purchasing Manager.

**1. Data Center Co-Location Service Provider**

After a thorough review of all proposals, the recommendation is to award a contract to **Victory Technology Center (VTC)** based on lowest pricing and additional factors listed below. Other proposals were received from ColoCrossing, Centrilogic, and 365 Data Centers. One vendor – ColoCrossing was present at the RFP opening on August 12, 2016.

The following is based on a Monthly Recurring Charge (MRC) Per Rack (It is anticipated that there will be a requirement for 5 racks.)

**CENTRAL  
SCHOOL  
DISTRICT**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
STARPOINT  
CENTRAL  
SCHOOL  
DISTRICT**

**BID ACTIONS**

<u>Vendor</u>	<u>Metered?</u>	<u>MRC</u>	<u>NRC*</u>	<u>First Month</u>
<u>Total</u>				
<b>VTC</b>	<b>Yes</b>	<b>\$1,280</b>	<b>\$0.00</b>	<b>\$2,280</b>
Centrilogic	Yes	\$1,850	\$3,800	\$5,650
ColoCrossing	No	\$2,313	\$5,000	\$7,313
365 Data Center	No	\$5,012	\$0.00	\$5,012

\* Non-Recurring Charge

Additional factors considered in the award criteria:

- Power at VTC is metered, therefore power is charged for actual usage only.
- The 42U Server cabinets are 32" Wide and 48" deep with 19" rails (required for equipment).
- Racks are biometrically secured with two factor authentication - fingerprint and access code.
- The VTC Data Center is less than 5 miles from the E1B Education Campus
- The VTC Data Center has free parking and easy access to the loading dock.

## 2. **Assistive Technology Products**

Contracts are recommended to be awarded to all of the responders- **Onder** and **Learning Ally**. The NYSITC consortium conducted webinars on July 28, 2016. There were various types of Assistive Technology products represented in the vendor presentations. It was concluded by the consortium that the vendors have the same capabilities with very little variation. As a result, the statewide RIC's will have their choice of software products to utilize for their districts' specific curriculum requirements. Pricing for licenses will vary based on the number of students and specific on-line courses to be taken.

## 3. **Coding Software Products**

A contract is recommended to be awarded to the sole responder **Code Monkey**. The NYSITC conducted webinars on July 28. There were various types of Assistive Technology products represented in the vendor presentation. As a result, the statewide RIC's will have their choice of software products to utilize for their districts' specific curriculum requirements. Pricing for licenses will vary based on the number of students and specific on-line courses to be taken.

## 4. **STEM Software**

Contracts are recommended to be awarded to all of the responders- **McGraw Hill, Imagine Learning, Tequipment, Maker's Empire, LittelBits, Tech4Learning, Lego, and Tiggly**. The NYSITC conducted webinars on July 28. There were various types of STEM software products represented in the vendor presentations. It was concluded by the consortium that the vendors

have the same capabilities with very little variation. As a result, the statewide RIC's will have their choice of software products to utilize for their districts' specific curriculum requirements. Pricing for licenses will vary based on the number of students and specific on-line courses to be taken.

**5. Tutoring Software Products**

A contract is recommended to be awarded to the sole responder **Edgenuity**. The NYSITC conducted webinars on July 28. There were various types of tutoring software products represented in the vendor presentations. It was concluded by the consortium that the vendors have the same capabilities with very little variation. As a result, the statewide RIC's will have their choice of software products to utilize for their districts' specific curriculum requirements. Pricing for licenses will vary based on the number of students and specific on-line courses to be taken.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

Mrs. Katz moved, seconded by Mr. Carr, to approve the 4<sup>th</sup> quarter Extraclassroom Activity Report.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**4<sup>th</sup> QUARTER  
EXTRA  
CLASSROOM  
ACTIVITY FUND**

Mr. Carr moved, seconded by Mrs. Katz, to approve a five-year lease, commencing August 1, 2016 and ending on June 30, 2021, with the option of termination as stated in "term". The rental is \$91,000/year for five years, with annual CPI and other mutually agreed upon adjustments.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**WEST SENECA  
CSD LEASE FOR  
CLASSES AT 1397  
ORCHARD PARK  
RD.**

Mr. Cavan moved, seconded by Mrs. Katz, to approve the personnel actions/ addendum per the recommendation of the District Superintendent/CEO. (Attachment D2)

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**PERSONNEL  
ACTIONS/  
ADDENDUM**

Dr. Fusco shared that she is currently meeting with newly hired members of the leadership team.

**MISCELLANEOUS  
INFORMATION  
ITEMS**

Mr. Cavan moved, seconded by Mrs. Katz, to approve membership in the National School Boards Association for 7/1/16 to 6/30/17 and pay dues in the amount of \$2700.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**NATIONAL  
SCHOOL BOARDS  
ASSOCIATION  
MEMBERSHIP**

Mr. Cavan moved, seconded by Mrs. Busse, to approve the Erie 1 BOCES Professional Development Plan (PDP).

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**ERIE 1 BOCES  
PROFESSIONAL  
DEVELOPMENT  
PLAN**

Mr. Carr moved, seconded by Mr. Cavan, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent. (Attachment F1)

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**INCIDENTAL  
EMPLOYMENT  
AGREEMENTS  
AND SPECIAL  
PROJECT  
CONTRACTS**

Mr. Cavan moved, seconded by Mrs. Katz, to approve the location change of the November 9, 2016 BOE meeting to the Workforce Development Center and the March 8, 2017 BOE meeting to the Potter Career and Technical Center.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**LOCATION  
CHANGE OF  
NOVEMBER 2016  
AND MARCH 2017  
BOE MEETINGS**

Mrs. Busse moved, seconded by Mr.Carr, to approve the District Superintendent evaluation for the 2015-16 school year.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**APPROVAL OF  
THE DISTRICT  
SUPERINTENDENT  
EVALUATION FOR  
2015-16 SCHOOL  
YEAR**

Mr. Cavan moved, seconded by Mr. Loeb, to approve the Erie 1 BOCES Safety Plan.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**ERIE 1 BOCES  
SAFETY PLAN**

Mr. Cavan moved, seconded by Mrs. Katz, to approve Dennis Kwaczala, the District Superintendents' designee, as the Chief Emergency Officer.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**APPROVAL OF  
THE CHIEF  
EMERGENCY  
OFFICER**

Mr. Carr moved, seconded by Mrs. Katz, to enter into Executive session at 5:23 p.m. to discuss collective negotiations.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**EXECUTIVE  
SESSION**

Mr. Loeb moved, seconded by Mrs. Katz, to return to regular session at 5:55 p.m.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**REGULAR  
SESSION**

Mr. Carr moved, seconded by Mrs. Busse, that the meeting adjourned at 5:56 p.m.

6 Ayes                      0 Nays                      1 Absent                      Motion Carried.

**ADJOURNMENT**

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Denise Polanski  
District Clerk







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