

**REGULAR MEETING NO. 954**

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
First Supervisory District, Erie County  
Wednesday, June 13, 2018**

Regular meeting of the Board of Cooperative Educational Services, First Supervisory District, Erie County, was held on Wednesday, June 13, 2018, at the Erie 1 BOCES Education Campus, West Seneca, NY. The meeting was called to order by President, Mr. John Sherman at 4:35 p.m.

**Members Present:** John Sherman (President), Edward Cavan (Vice-President), Raymond Carr, Andrew Loeb, Judith Katz, Mary Busse, Janet MacGregor Plarr

**Others Present:**

Lynn Marie Fusco, District Superintendent/CEO, James Fregelette, Executive Director of Administrative Services and Operations; Barbara Mocarski, Executive Director of Educational Supports and WNYRIC Services; Colleen Sloan, General Counsel; Melody Jason, Executive Director of Instructional Services; Candace Reimer, Director of Communications Services; Kelly Eisenried, Director of Human Resources Services; Deanna Schettine, Business Administrator; Liz Freas, Director of Instructional Technology and Professional Development; Karen DePalma, Manager Finance and Legislation; EPEA Representative: Joseph Mattimore

Karen DePalma, Manager Finance and Legislation and Liz Freas, Director of Instructional Technology and Professional Development reported that Strategic Planning between the Curriculum and Instruction and Management Services departments will help ensure district compliance with legal requirements, engage school district community to support schools, improve the delivery of educational services for students, empower school districts to maintain the integrity of their programs amid ever-increasing external control measures to effectively plan for the future.

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the draft of the Regular meeting minutes, No. 953, dated May 9, 2018.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Plarr moved, seconded by Mr. Cavan, to approve the Treasurer Report dated April 2018.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to approve the Budget Transfers/Decreases/Increases/addendum for the period of May 4, 2018 to June 7, 2018.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**PRESENTATION**

**APPROVAL OF  
REGULAR  
MEETING  
MINUTES  
No. 953**

**TREASURER'S  
REPORT**

**BUDGET  
TRANSFERS/  
INCREASES/  
DECREASES/  
ADDENDUM**

Mr. Cavan moved, seconded by Mrs. Katz, to adopt the following resolutions for the 2017-18 and 2018-19 school years.

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Orchard Park Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$431,638.

**STARPOINT CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Starpoint Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$70,000.

**ALDEN CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will

**INSTALLMENT  
PURCHASE  
AGREEMENT—  
ORCHARD PARK  
CSD**

**INSTALLMENT  
PURCHASE  
AGREEMENT--  
STARPOINT**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
ALDEN CSD**

function at Alden Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$690,915.

**BATH CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Bath Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional support hardware in an amount not to exceed \$112,288.

**CHAUTAUQUA LAKE CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Chautauqua Lake Central School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
BATH CSD**

**INSTALLMENT  
PURCHASE  
AGREEMENT –  
CHAUTAUQUA  
LAKE CSD**

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$8,760.

**JAMESTOWN CITY SCHOOLS**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Jamestown City Schools and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$747,705.

**NIAGARA FALLS SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional support hardware under Common Set of Learning Objectives to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Niagara Falls School District and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional support hardware and software meets all specifications, and

WHEREAS, the current outright purchase of the support hardware is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional support hardware in an amount not to exceed \$606,796.

**PANAMA CENTRAL SCHOOLS**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Management Services to meet the needs of the school district, and

**INSTALLMENT  
PURCHASE  
AGREEMENT -  
JAMESTOWN  
CITY SCHOOLS**

**INSTALLMENT  
PURCHASE  
AGREEMENT:  
NIAGARA FALLS  
SCHOOL  
DISTRICT**

**INSTALLMENT  
PURCHASE  
AGREEMENT:  
PANAMA  
CENTRAL**

**SCHOOLS**

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Panama Central Schools and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a three-year term for the additional network printers in an amount not to exceed \$10,169.

**RANDOLPH CENTRAL SCHOOL DISTRICT**

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to install additional network printers under Common Set of Learning Objectives and Management Services to meet the needs of the school district, and

WHEREAS, the Board has evaluated and reviewed the project expansion which will function at Randolph Central Schools and will enhance the project currently supported by the Erie 1 BOCES, and

WHEREAS, the above referenced evaluation has produced a decision that the additional network printers meet all specifications, and

WHEREAS, the current outright purchase of the network printers is not possible within the current fiscal budget; therefore

BE IT RESOLVED, that the Board authorizes the administration to enter into a Financial Agreement (IPA) for a five-year term for the additional network printers in an amount not to exceed \$75,563.

7 Ayes                                      0 Nays                                      0 Absent                                      Motion Carried.

Mrs. Katz moved, seconded by Mr. Cavan, to approve the bid actions per the recommendation of the Purchasing Manager.

**INSTALLMENT  
PURCHASE  
AGREEMENT:  
RANDOLPH  
CENTRAL  
SCHOOLS**

1. **Sawstop**

|                             |             |
|-----------------------------|-------------|
| Phillips Bros. Supply, Inc. | \$16,220.91 |
| <hr/>                       |             |
| GRAND TOTAL                 | \$16,220.91 |

2. **Athletic Supplies**

Recommend awarding bid as listed below:

|                         |          |
|-------------------------|----------|
| S&S Worldwide           | \$74.73  |
| Muddy Locker Sports LLC | \$126.86 |
| School Specialty        | \$264.66 |
| BSN Sports LLC          | \$683.41 |

**BID ACTIONS**

|                              |            |
|------------------------------|------------|
| <u>Pyramid Paper Company</u> | \$722.38   |
| GRAND TOTAL                  | \$1,872.04 |

### 3. **Bread**

Recommend awarding bid as listed below:

|   |              |
|---|--------------|
| Schwebel Baking Co.                       | \$51,622.27  |
| <u>Midstate Bakery Distributors, Inc.</u> | \$95,627.49  |
| GRAND TOTAL                               | \$147,249.76 |

### 4. **Grease Trap Cleaning**

|                          |                                  |
|--------------------------|----------------------------------|
| John W. Danforth Company | \$5,910.00 (Campus &<br>Centers) |
|                          | \$94.00/hour as needed           |

Total award value will be based on actual services needed. There is no guaranteed minimum or maximum purchase from this award.

### 5. **Hood Cleaning**

|                        |                                  |
|------------------------|----------------------------------|
| Advanced Hood Cleaning | \$8,925.00 (Campus &<br>Centers) |
|                        | \$175.00/hour as needed          |

Total award value will be based on actual services needed. There is no guaranteed minimum or maximum purchase from this award.

### 6. **Landscaping Service**

|                           |  |
|---------------------------|--|
| Kashino Enterprises, Inc. | \$18,900.00                                  |
|                           | 7% price increase for year 2, if<br>extended |

There is no guaranteed minimum or maximum purchase from this award.

### 7. **Calculators**

|                             |             |
|-----------------------------|-------------|
| School Specialty            | \$14,542.39 |
| <u>AFP Industries, Inc.</u> | \$23,781.12 |
| GRAND TOTAL                 | \$38,323.51 |

There is no guaranteed minimum or maximum purchase from this award.

### 8. **Nurse Supplies**

Recommend awarding bid as listed below:

|                           |            |
|---------------------------|------------|
| School Specialty, Inc.    | \$423.10   |
| Dash Medical Gloves, Inc. | \$428.75   |
| Medco Supply              | \$1,299.89 |
| <u>Metco Supply Inc.</u>  | \$1,397.90 |
| GRAND TOTAL               | \$3,549.64 |

There is no guaranteed minimum or maximum purchase from this award.

### 9. **Paper Supplies**

Recommend awarding bid as listed below:

|                            |                       |
|----------------------------|-----------------------|
| Quill                      | \$2,263.09            |
| Cascade School Supplies    | \$5,636.88            |
| Buffalo Envelope Company   | \$23,951.30           |
| Veritiv Operating Company  | \$162,153.72          |
| <u>W.B. Mason Co. Inc.</u> | <u>\$1,104,989.94</u> |
| GRAND TOTAL                | \$1,298,994.93        |

There is no guaranteed minimum or maximum purchase from this award.

#### 10. **Transportation Summer**

|             |                |                               |
|-------------|----------------|-------------------------------|
| WNY Bus Co. | Small Bus      | \$69/hour, 3-<br>hour minimum |
|             | Large Bus      | \$85/hour, 3-<br>hour minimum |
|             | Wheelchair Bus | \$79/hour, 3-                 |

hour minimum Total award value will be based on actual services needed. There is no guaranteed minimum or maximum purchase from this award.

#### 11. **Dental Lab**

|                                       |            |
|---------------------------------------|------------|
| Empire Medical & Dental Supplies Inc. | \$1,479.54 |
| GRAND TOTAL                           | \$1,479.54 |

There is no guaranteed minimum or maximum purchase from this award.

#### 12. **Industrial Tools**

|                                    |                   |
|------------------------------------|-------------------|
| Grade Industrial Supply, LLC       | \$472.10          |
| Metco Supply Inc.                  | \$986.94          |
| O.A.M. Supply Co.                  | \$1,016.83        |
| <u>Philipps Bros. Supply, Inc.</u> | <u>\$3,209.88</u> |
| GRAND TOTAL                        | \$5,685.75        |

There is no guaranteed minimum or maximum purchase from this award.

#### 13. **Grocery**

|                                   |                       |
|-----------------------------------|-----------------------|
| Perry's Ice Cream Co.             | \$3,968.47            |
| Allen Associates, Inc.            | \$9,007.04            |
| Wright Wisner Distributing Corp.  | \$30,769.44           |
| Hershey Creamery Co.              | \$93,612.72           |
| Sysco Food Services-Syracuse      | \$521,491.85          |
| Maplevale Farms Incorporated      | \$1,147,088.23        |
| <u>Latina Boulevard Foods LLC</u> | <u>\$2,064,251.29</u> |
| GRAND TOTAL                       | \$3,870,189.04        |

There is no guaranteed minimum or maximum purchase from this award.

#### 14. **Paper/Smallwares**

|                                   |                     |
|-----------------------------------|---------------------|
| Aristotle Corporation             | \$10,237.77         |
| American Pride Paper and Plastic  | \$80,626.96         |
| Chudy Paper Co.                   | \$252,327.44        |
| <u>Latina Boulevard Foods LLC</u> | <u>\$265,250.21</u> |
| GRAND TOTAL                       | \$608,442.38        |

There is no guaranteed minimum or maximum purchase from this award.

**15. Painting Services**

|                          |                    |
|--------------------------|--------------------|
| Property Services of WNY | \$32,529.00        |
| <b>GRAND TOTAL</b>       | <b>\$32,529.00</b> |

There is no guaranteed minimum or maximum purchase from this award.

**16. Charter Bus Service**

|                            |                    |
|----------------------------|--------------------|
| Niagara Scenic Tours       | \$17,460.00        |
| <u>Anytime Coach Lines</u> | <u>\$44,250.00</u> |
| <b>GRAND TOTAL</b>         | <b>\$61,710.00</b> |

There is no guaranteed minimum or maximum purchase from this award.

**17. Micro Computer Supplies**

|                            |                   |
|----------------------------|-------------------|
| Adwar Video                | \$579.00          |
| B & H Photo                | \$890.75          |
| Masline Electronics        | \$957.78          |
| <u>Atlaz International</u> | <u>\$1,162.08</u> |
| <b>GRAND TOTAL</b>         | <b>\$3,589.61</b> |

There is no guaranteed minimum or maximum purchase from this award.

**18. iPad Accessories**

Bid pricing will be based on a percentage discount from the *Manufacturer's Official OEM Standard List Price* effective for a specific Manufacturer and Product Group.

Recommend awarding to the following vendors:

B&H Photo  
Troxell  
Atlaz International  
PC University  
Cubic Group Inc.

Total award value will be based on actual purchases, as needed. There is no guaranteed minimum or maximum purchase from this award.

**RFP Awards****1. RFP Responses for Enterprise Mobility Management Solutions**

Recommend awarding as listed below

Filewave  
Lightspeed Systems  
Microsoft Corporation  
Go Guardian  
SMP  
JAMF Software LLC.

Total award value will be based on actual purchases, as needed. There is no guaranteed minimum or maximum purchase from this award.

**2. RFP Responses for STEAM**

Recommend awarding as listed below



Legends of Learning  
 Sunburst Digital  
 TEQ  
 VidCode  
 Druide Informatique, Inc.  
 Woz U Education

Total award value will be based on actual purchases, as needed. There is no guaranteed minimum or maximum purchase from this award.

3. RFP Responses for Tutoring  
 Recommend awarding as listed below

FEC Tutor  
 iTutor

Total award value will be based on actual purchases, as needed. There is no guaranteed minimum or maximum purchase from this award.

4. **Occupational & Physical Therapy**  
 Recommend awarding as listed below:

Associated Physical & Occupational Therapists, PLLC \$50.00 per hour  
 Total award value will be based on actual services needed. There is no guaranteed minimum or maximum purchase from this award.

5. **Nursing Services**  
 PSA Healthcare \$284.13 - Rate for 1 RN (Health Office) 6.5 hrs./per day.  
 \$262.26 - Rate for 1 RN (Classroom) 6 hrs./per day.  
 \$222.79 - Rate for 1 LPN (Classroom Nurse) 6 hrs./per day.  
 \$222.79 - Rate for 1 LPN (Personal Aide) 6 hrs./per day.

Total award value will be based on actual services needed. There is no guaranteed minimum or maximum purchase from this award.

### **Bid Rejection**

**3-D Printers** – Bids for 3-D Printers 18-19 (B18-3DPrint) were opened on May 17, 2018 at the Education Campus. Bids were received from 7 responsible vendors and 1 nonresponsive vendor. Recommend BOCES execute it's right to reject all bids. 3-D Printers are available on an established Statewide RIC Bid.

**High Speed Telecommunications** – Bids for High Speed Telecommunications System – ON BOCES (E18-ONBOCES) were opened on May 30, 2018 at the Education Campus. Bids were received by 1 vendor. Recommend rejecting bid due to non-compliance with Erie 1 BOCES Bid Terms & Conditions.

### **Bid Extensions**

**Trash Removal Services**

Trash Removal 17-18

This bid was awarded to Waste Management of NY, LLC. by approval of the Board of Education on June 14, 2017. The initial contract term was awarded for the period of July 1, 2017 – June 30, 2018 at the total amount of \$44,539.35. The bid contained an option, subject to Board approval, to extend the bid award for an additional 1 year term, with a 4% price increase, under the same terms & conditions and upon mutual agreement of all parties. Waste Management of NY, LLC. has agreed to an extension. Recommend extending the award for the period of July 1, 2018 – June 30, 2019, at a total cost of \$46,320.92.

**Floor Mats**

FloorMats 17-18

This bid was awarded to Doritex Corp. by approval of the Board of Education on June 14, 2017. The initial contract term was awarded for the period of July 1, 2017 – June 30, 2018 at the total amount of \$15,704.00. The bid contained an option, subject to Board approval, to extend the bid award for an additional 1 year term, under the same pricing, terms & conditions and upon mutual agreement of all parties. Doritex Corp. has agreed to an extension. Recommend extending the award for the period of July 1, 2018 – June 30, 2019, at a total cost of \$15,704.00.

**Check Printing**

RFP17-CHECK

This bid was awarded to Pad Business Forms, Inc. by approval of the Board of Education on October 10, 2017. The initial contract term was awarded for the period of November 1, 2017 – June 30, 2018. The bid contained an option, subject to Board approval, to extend the bid award for an additional 1 year term, under the same pricing, terms & conditions and upon mutual agreement of all parties. Pad Business Forms, Inc. has agreed to an extension. Recommend extending the award for the period of July 1, 2018 – June 30, 2019. Total award value will be based on actual services needed. There is no guaranteed minimum or maximum purchase from this award.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Plarr moved, seconded by Mr. Carr, to approve the RAN Resolution (Revenue Anticipation Note Resolution).

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mr. Carr moved, seconded by Mrs. Busse, to approve the following resolution:

WHEREAS, The Board of Cooperative Educational Services, First Supervisory District, Erie County, New York ("Board") finds it necessary to have a process in place to pay educators stipends according to the Improving Teacher Quality State Grants, ESEA Title II Part non-regulatory guidance document, and

WHEREAS, the Board has evaluated and reviewed the process as stated above

BE IT RESOLVED, that the Board authorizes the process as stated above to be able

**RAN  
RESOLUTION**

**TITLE II, PART A  
STIPEND  
RESOLUTION**

to pay stipends to educators of non-public schools; and

BE IT RESOLVED, the payroll department will use use this Resolution together with the necessary required forms to issue payment to the non-public educators for stipends not to exceed \$100.00 per day for the 2018-19 grant year.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

Mrs. Busse moved, seconded by Mr. Carr, to approve a one year lease renewal between Dave’s Kitchen and Erie 1 BOCES for the use of kitchen facilities, cafeteria and all equipment located in these areas at a rate of \$1200 quarterly beginning July 1, 2018 to June 30, 2019.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**DAVE’S  
KITCHEN LEASE  
RENEWAL**

Mrs. Plarr moved, seconded by Mrs. Katz, to approve the personnel actions/ addendum per the recommendation of the District Superintendent/CEO. (Attachment D2).

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**PERSONNEL  
ACTIONS/  
ADDENDUM**

Mrs. Busse moved, seconded by Mrs. Plarr, to review prior to adoption the revised 2018-19 policies.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**REVIEW PRIOR  
TO ADOPTION  
REVISED 2018-19  
POLICIES**

Mrs. Plarr moved, seconded by Mr. Carr, to waive the 2<sup>nd</sup> reading and adopt the 2018-19 policies.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**ADOPTION OF  
2018-19 POLICIES**

Mrs. Plarr moved, seconded by Mrs. Katz, to approve the textbook, Comprehensive Health.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**TEXTBOOK  
APPROVAL –  
COMPREHENSIVE  
HEALTH**

Mr. Carr moved, seconded by Mrs. Busse, to approve the Incidental Employment Agreements and Special Project Contracts per the recommendation of the District Superintendent/CEO.

7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**INCIDENTAL  
EMPLOYMENT  
AGREEMENTS  
AND SPECIAL  
CONTRACTS**

Dr. Fusco extended thanks to Kelly Eisenried, Deby Lemke and Patty Wilkosz for the planning and work that made the Retiree Reception a success. Also thanks to the Board of Education members for attending the end of year awards and graduation events.

**MISCELLANEOUS  
ITEMS**

Mr. Cavan moved, seconded by Mrs. Plarr, that the meeting adjourn at 5:35 p.m.  
7 Ayes                      0 Nays                      0 Absent                      Motion Carried.

**ADJOURNMENT**

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Denise Polanski  
District Clerk





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